

Minutes, CSSS Annual General Meeting

Monday, June 12, 2017

Meeting location: Gathering Space, Gzowski College, Trent University, Peterborough, ON

In attendance: Joann Whalen, Maja Krzic, Noura Ziadi, Amanda Diochon, Kent Watson, Wole Akinremi, Judith Nyiraneza, Michael Carson, and 26 members.

1. The meeting was opened at 17:11 EST by Joann Whalen.
2. Approval of agenda: Moved by Joann Whalen, seconded by Barbara Cade-Menun; carried.
3. Minutes from 2016 AGM: The minutes from last years meeting were posted online and projected on a screen for membership. Amanda Diochon shared the results from last years election, highlighted the members of the current executive and communicated that the Western Councillor and President –Elect positions will become vacant in December 2016. The call for nominations will made in October with elections soon after. The position of secretary and treasurer will also become vacant this year. Edith Olson has been appointed the new treasurer. Moved to accept the report by Barbara Cade-Menun, seconded by Asim Biswas; carried.
4. Business arising from 2016 minutes: There was no business arising from last year's minutes.
5. Treasurer's Report: Kent Watson presented his report (see attached document). The society is in excellent financial shape. Barbara asked about where the profits are going. Kent mentioned having council review this. Barbara suggested having special travel awards for the 2019 joint North American meeting. This is something that would have to go to council and/or membership (which was done later in the meeting). Kent thanked council for their assistance during his time as treasurer and welcomed Edith Olson into the position.

Barbara Cade-Menun and Medhi Sharifi both indicated that they would be willing in audit the financial reports for 2017.

Kent Watson moved to accept the treasurer's report, Amanda Diochon seconded; carried.

6. President's Report: Joann Whalen reported that there are 256 active members in the society and 170 of those are currently at the meeting. It has been a relatively calm year for the society relative to previous years. This year we endorsed the Soil Summit in Guelph and the Living Soil Symposium in Montreal. As a society we will continue to promote and publicize soil events and meetings, which will contribute to increase our visibility. We will be publicizing the North American Forest Soils Conference that will

be held in Quebec City next June. We were invited to vote in the IUSS Presidential Election. Joann asked for questions and there were none.

Joann moved to accept the President's report, Kent Watson seconded; carried.

7. Report of Committees:

- a) Awards committee: Noura Ziadi shared the award recipients for the Student Travel Awards, the Book Awards, the International Travel Awards, and Fellow. These names can be found in the attached report. Noura asked if there were any questions and there were none.

Noura moved to accept her report, Barbara Cade-Menun seconded; carried.

- b) Education sub-committee: Maja Krzic reported that there 7 presentations in the Soils Education session at the meeting and that the committee hosted a workshop that was facilitated by Andrea Buchholz. Maja will share the materials that Andrea left with her on the conference website. The committee is also in the process of preparing a manuscript examining the first-year /foundation Introduction to Soil Science courses that are offered in universities and colleges in Canada. Additional details can be found in the attached report. Maja asked if there were any questions but there were none.

Maja moved to accept her report, Keith Reid seconded; carried.

- c) Pedology sub-committee: Joann Whalen presented the report (attached) for Scott Smith. Joann asked for questions and there were none.

Joann moved to accept the report of the Pedology sub-committee, seconded by Keith Reid; carried.

8. CJSS Editor's Report: Joann Whalen presented the report (see attached) for Newton Lupwayi. She highlighted the members of the editorial board and thanked the board, reviewers for the journal and Laurie in the office. She highlighted the awards for the associate editors and reviewers. The impact journal is improving. There was a special issue published from submitted papers presented at the 2015 meeting. Joann encouraged membership to consider proposing a special issue. Most papers have a decision within 90 days.

Barbara Cade-Menun asked about the requirements for an AE to have knowledge of the Canadian System of Soil Classification. She recently had an issue with an associate editor and reviewer from outside of Canada regarding the classification of the soil presented in the paper. The AE and reviewer did not seem to understand the Canadian system. Joann said she will pass this onto Newton.

Jacynthe Masse asked about the lag time between acceptance to actual publication, referencing the time it took for the recent soils education paper to make it into print. Joann said they are available *Online First* and are assigned a doi so they are technically published and that the journal only publishes four issues a year. Frank Larney mentioned that there has been a nine month lag. Joann said she will talk to Newton about the possibility of publishing additional issues to cut down on the time.

Frank also mentioned that in 2020 it will be volume 100 for the journal. He wanted to make council aware of this. This may be an item that could be included in the newsletter.

Joann moved to accept the Editor's report, seconded by Bobbi Helgason; carried.

9. Student Representative's Report: Michael Carson

Michael shared his activities since starting as the Student Representative in January. Details are in the attached report. He encouraged supervisors to encourage students to submit articles for the newsletter and also suggested highlighting student successes in the newsletter. Michael acknowledged the sponsorship of the annual trivia night by the University of Guelph SES.

Michael motioned to accept his report, seconded by Sid Paul; carried.

10. Western Councillor's report (website): Wole Akinremi

Wole encouraged membership to visit the website and report any problems to him. He has posted the newsletters on the website. After the annual meeting he will post pictures and announcements of the award winners at the meeting. He will also post new/changes in council membership, awards, forms, etc.

This year the web host who hosted the website closed her business. Web Posting Canada will host the website but migration has been stalled because Steve was out of the country and had the code that is needed to migrate the website from one host to another. In the future both the Western Councillor and the Business Office should have the code.

Winning posters and presentations will have the option of being posted on the website.

Wole expressed his appreciation for Saeed from UBC.

He asked if there were any questions and there were none.

Wole motioned to accept his report; seconded by Allan Moulin; carried.

11. Eastern Councillor's report (newsletter): Judith Nyiraneza

Judith encouraged students to submit articles for the newsletter about their work, awards, etc. The newsletter is published in February, May and August, as well as another one

later in the year. She will consider the 100th issue of the journal as an item for the newsletter.

Judith moved to accept her report; Keith Reid seconded; carried.

12. Resolutions

a) Resolution of Appreciation

Membership thanked Mehdi and the organizing committee for organizing the meeting at Trent.

13. New Business

a) Appointment of financial reviewers: Kent Watson

Kent asked for interest in serving to review the financial statements of the society. Barbara Cade-Menun and Mehdi Sharifi both volunteered to help.

b) Progress on 2018 Meeting (Niagara Falls): Joann Whalen

Our meeting next year will be joint with Canadian Geological Union (CGU) and Canadian Institute of Geomatics (CIG) in Niagara Falls from June 10-14, 2018. Profits from the meeting will be based on attendance. CGU will be managing the finances. Keith Reid is on the organizing committee and he provided a detailed update.

The meeting will be joint with CGU and CIG and will be held at the Convention Centre. Keith gave an overview of the venue. They are estimating 400 attendees. There will be morning plenaries and the meeting will run from Sunday to Thursday. There will be 5 concurrent CGU, 2 CSSS and 2 CIG sessions throughout the meeting. The organizing committee will be blocking off hotels and there will be a balance of cost and location. The committee is using CanHost to help with the logistics. There will be information on airport transportation, social and scientific program and they will assist with engaging with vendors and sponsors.

Kent asked if CGU will require an advance. Joann said no.

Frank Larney was on the ground for the last joint meeting in Banff and offered to share his experience with Keith.

c) Progress of 2019 Joint North American Meeting (San Diego, CA): Barbara Cade-Menun

After the meeting in Tampa, FL this fall the organizing committee will be ramping up their activities. SSSA is assuming all risk. There are many exciting ideas being discussed by the organizing committee and the call for session proposals that cross the three countries will come in November.

Barbara suggested calling a motion that the society consider sponsoring student travel as a one off so that more graduate students can attend the meeting. Kent said he would support the motion. He had a question whether there should be fewer awards with more money or more awards with less money. Kent figures that we could afford to allocate \$10-20k for student travel. This money could be set aside in a term deposit that would come due before the meeting. Sid asked if award amounts could be variable to account for differential costs for students to attend depending on their location of study in Canada.

Motion em-2017-09: Term deposit of \$10-20k to support student travel to the 2019 Joint North American Meeting

Background: The society is healthy financially and membership has expressed interest in allocating funds towards a one time travel fund to assist graduate students and postdocs to attend the 2019 Joint North American meeting. When the time comes, the council will decide how to disperse the funds at their discretion.

Moved that the CSSS allocate up to \$20k to a term deposit for the creation of one time awards for graduate students and postdocs to attend the 2019 Joint North American Meeting. Moved by Barbara Cade-Menun, seconded by Kent Watson; motion carried.

- d) Proposal for 2019 meeting (U of S): Ken Van Rees
The Department of Soil Science at the University of Saskatchewan will be celebrating their 100 anniversary in 2019 and would like to hold a joint meeting with Rhizosphere 5 from July 10-13, 2019. Angela Bedard-Haughn and Ken Van Rees have offered to organize on behalf of the University of Saskatchewan and Bobbi Helgason, Melissa Arcand and Kari Dunfield will assist with Rhizosphere 5.

Moved by Ken Van Rees that the 2019 annual meeting be held at the University of Saskatchewan, seconded by Barbara Cade-Menun; motion carried.

- e) Proposal for 2020 meeting (Charlottetown): Judith Nyiraneza
The last time that the meeting was held in Charlottetown it was 1999. Judith consulted with colleagues in Charlottetown and Fredericton and there is a group that has agreed to serve on the organizing committee. They are expecting that the meeting will be held in June.

Moved by Judith Nyiraneza that the 2020 annual meeting be held in Charlottetown, seconded by Noura Ziadi; motion carried.

- f) Proposal for 2022 meeting with Geological Association of Canada (GAC_ & Mineralogical Association of Canada(MAC) (Halifax): Joann Whalen
As an item of information, the society has been approached by GAC-MAC about holding a joint meeting in 2022 in Halifax. David Burton mentioned that the last

time we met jointly was in 2005. The GAC-MAC membership is very large and our society might be a bit lost at such meeting. The location and the feedback from the meeting though were very positive. They took care of the organization and were very accommodating.

g) Bundled memberships

The society has been approached about offering a bundled membership (CSSS, Canadian Society of Agronomy and the Canadian Society of Horticultural Science). Anyone who applies for a new membership or renews their membership as a CSSS student member will be eligible to become a member of the Canadian Society of Agronomy and the Canadian Society of Horticultural Science for a reduced fee. Joann Whalen motioned to engage in a discussion about bundling membership, Sid seconded; motion carried.

14. Business arising from the floor: There was no business arising from the floor.

15. Adjourn: Motion to adjourn by Barbara Cade-Menun, seconded by Amal Roy; motion carried.

Meeting adjourned at 18:44 pm EST.

Agenda
CSSS Annual General meeting
4:00 p.m. Monday, June 12
Gathering Space, Gzowski College, Trent University

Meeting location:

14. Call to Order: Joann Whalen
15. Approval of agenda
16. Minutes from 2016 AGM: Amanda Diochon
17. Business arising from 2016 minutes
18. Treasurer's Report: Kent Watson
19. President's Report: Joann Whalen
20. Report of Committees:
 - a) Awards committee: Noura Ziadi
 - b) Education sub-committee: Maja Krzic
 - c) Pedology sub-committee: Joann Whalen for Scott Smith
21. CJSS Editor's Report: Joann Whalen for Newton Lupwayi
22. Student Representative's Report: Michael Carson
23. Western Councillor's report (website): Wole Akinremi
24. Eastern Councillor's report (newsletter): Judith Nyiraneza
25. Resolutions
 - a) Resolution of Appreciation
26. New Business
 - a) Appointment of financial reviewers: Kent Watson
 - b) Progress on 2018 Meeting (Niagara Falls): Joann Whalen
 - c) Progress of 2019 Joint North American Meeting (San Diego): Barbara Cade-Menun
 - d) Proposal for 2019 meeting (U of S): Ken Van Rees
 - e) Proposal for 2020 meeting (Charlottetown): Judith Nyiraneza
 - f) Proposal for 2022 meeting with GAC-MAC (Halifax): Joann Whalen
 - g) Bundled memberships
14. Business arising from the floor:
15. Adjourn

Secretary's Report:

a) Since the last AGM (in May 2016 in Kamloops), council has met once in person (here in Peterborough on Sunday) and twice by telephone conference call. Council voted on 12 motions, by email and telephone conference.

b) Elections Report: Vacant positions for 2017 were President-Elect, Eastern Councilor and Graduate Student Councilor. Noura Ziadi was elected President-Elect, Judith Nyiraneza was elected as Eastern Councilor, and Michael Carson was elected as the Graduate Student Councilor. For 2018, positions open will be President-Elect, Western Councilor, Treasurer and Secretary. Treasurer and Secretary are appointed positions. A call for nominations will be sent out in October and elections will be held in December. Please consider running for a council position, and please vote.

c) Outgoing council members (Barbara Cade-Menun, Nathan Basiliko, Carolyn Wilson and Xueming Yang) are thanked for their contributions to CSSS council. Incoming council members (Noura Ziadi, Judith Nyiraneza, Michael Carson, and Newton Lupwayi) are welcomed to council. The CSSS is very grateful to those who let their names stand for election to the Society executive.

As of May 1, 2017, CSSS Council is:

Past-president	Maja Krzic
President	Joann Whalen
President-elect	Noura Ziadi
Secretary	Amanda Diochon
Treasurer	Kent Watson
Student representative	Michael Carson
Eastern councilor	Judith Nyiraneza
Western councilor	Wole Akinremi
Journal editor	Newton Lupwayi

Canadian Society of Soil Science Treasurers' Report for 2016

Kent Watson Canadian Society of Soil Science Annual General Meeting, June 10 – 14, 2017
Trent University Peterborough, Ontario

Financial Reports for 2016

The CSSS 2016 income expense statement shows the society continues to be healthy financially. The revenue for our Wood Gundy Investment Accounts up \$13,660.55 over 2015 (\$9,377) but still generated \$13660.55 in revenue. Conference revenues from the 2015 Montreal conference came in the 2016 fiscal year and were \$24,632.96 and are in the 2016 books. A \$10,000 loan in 2014 to the Montreal organizing committee was paid back in 2016 and in the 2016 books.

The forecast for 2016 was a gain of \$540.00. Our gain was \$12,709.74. However, with the income of \$24,632.96 for the 2015 conference and the repayment of the \$10,000 start-up loan we generated a revenue of \$47,342 for 2016. The Kamloops conference generated a revenue of \$8,764.87.

However, in 2016 the CSSS council agreed to a one-time support of \$10,000.00 for Envirothon. An international student award has also been established and \$4000.00 will be spent in 2016. This award will increase to \$10,000.00 per year in 2017, 2018, 2019 and 2020. This award is offset from income from AIC and CSP Journal income funds. There was a budgeted surplus for 2016 of \$540.00. This was forecasted to be approximately a \$20,481.00 income for 2016. It was actually \$47,342.70 for 2016.

CSSS Operating Funds Income and Expenses

Income for 2016 is generated from five broad sources. Our Wood Gundy Investments generated \$13660.55 in Income. Credit Union earnings were up \$3056.00. Conference revenue from 2015 and 2016 was 93,254.45. Membership generated 21,751.83. Other revenue from, royalties, BNY Trust and CNH Capital totaled \$25,269.61. Total income was \$156,992.44 up from \$35,692 in 2015. This increase was for two reasons. The conference revenue from 2015 and the conference start-up loan made in 2014 were paid in 2016.

Operating expenses in 2016 were \$109,649.74. They were \$27,966 in 2015. Student and new awards totaled \$32,442.66 in 2016 up from \$11,877 in 2015 and \$10,956 in 2014. Conference expenses for the Kamloops conference were 59,856.62 in 2016. Total Expenses were \$109,649.74. Revenue – Expenses resulted in a \$47,342.70 gain for 2016. The budgeted loss was estimated to be \$540.00. This was forecast to be approximately a \$20,481.00 for 2016 with the income from the Montreal conference in 2015.

CSSS Balance Sheet for Trust and Operating Accounts

Equity in the CSSS Trust Fund increased again in 2016. The fund is now \$390,134.68 up from \$376,474 by December 31 2015. an increase of \$13,660.55. A number of accounts became due during 2016 and the proceeds were placed into Mutual Funds. As of December 2016, the Trust fund held approximately 19% (drop of 10%) income investments, approximately 19% (increase of 2%) of its assets in equity funds and approximately 62% (increase of 9%) in mutual funds. The majority of the Trust Fund is held as a series of different types of bonds with interest rates ranging between 4.16% and 5.53% and staggered maturity dates from September 2011 through December 2020.

The Credit Union Term TF21 #3 21-month term deposit came due in 2016 and the monies were placed into the Credit Union Savings account. We have \$23,755 in term deposits. The funds in the CSSS term deposits provide a buffer in case of large and unanticipated CSSS expenses. The CSSS remains financially healthy.

(Note that the Wood Gundy Fund is a trust fund and is to be held as such into the future. This fund generates revenue that is used, when need be, to offset the student awards when needed. The principals are not to be cashed in.

Budget Proposed for 2018

There are no major changes anticipated for the 2018 financial year (Table 1). The term deposits in the operating accounts will increase interest earnings. Membership revenue is expected to remain at levels similar to 2016. Potential conference revenues from the 2017 meeting are difficult to forecast and has been estimated at \$6000. An advance to whoever is organizing the 2017 conference has been included in the budget as an income and as an expense. If an advance is requested, it would show as an expense and an income and the proposed budget surplus of \$1025.00 would not change.

I added into the books this year Conference Income and Conference Expenses lines to make tracking conference income and expenses easier to track. However, in the proposed budget I have estimated conference actual income. The total expenses and revenues will be entered annually the year after the conference as I did this year. The reason for this was that all the Kamloops conference finances were run through the CSSS office and not by the hosting institution as is normally done. The hosting institution, in the past, would handle the finances and then write a cheque to CSSS for the profits.

Membership income was budgeted at \$24,000 in 2014 and 2015. However, over 2013, 2014 and 2015 they have been under that and the budgeted income for 2018 has been set at \$21,000 which is just under the 2016 actual which was \$21,751.

Table 1 also presents the historical actual, approved and proposed budget. Actuals for 2014, 2015 and 2016 are presented along with the approved 2014, 2015, and 2016 budgets.

Table 2 is the Balance sheet from Jan 1, 2016 to Dec 31, 2016. Table 3 is the Income statement from Jan 1, 2016 to Dec 31, 2016.

The Books were sent to our auditors Hida Manns and Edith Olsen. Both auditors found the books to be in order.

Xiying Hao, due to scheduling commitments was not able to audit the books this year but has offered to audit the books next year. I would ask if Hida Manns if you be willing to audit the books again next year. Since Edit is taking over as treasure in 2018 I would ask if there are any volunteers who would like to assist in auditing next year.

It has been a honour to be treasurer for the CSSS over the past six years. I will work with Edith in 2018 to assist in the transition.

I would move that the society give Hida Manns, and Edith Olsen and Xiying Hao (who has audited for a number of years) a vote of thanks for their work in auditing this year's books.

Some Trivia

My position began on January 1, 2012 and covered the bookkeeping from 2011 to 2016.

The society equity was \$372,830 on January 1, 2011

The society equity was \$498,044 on December 31, 2016

This an increase in society equity of \$125,214

Conference revenues contributed \$86,507 of that increase or 69%

Table 1 Income and Expenses for 2016 Budget and Actual and Proposed 2018 Budget Plus Historical for 2015 2016

Table 1. CSSS Proposed and Historic Budgets plus Historical Income and Expenditures

	2014 Actual	2015 Actual	2016 Actual	Approved 2015 Budget	Approved 2016 Budget	Approved 2017 Budget	Proposed 2018 Budget
Income							
Membership and Publication Fees	\$18,325	\$21,049	21,752.00	24,000.00	20,000.00	21,000.00	21,000.00
Conference Income	\$22,512	\$0	93,255.00	2,000.00	2,000.00	4,000.00	6,000.00
Income from Trust Received	\$16,325	\$6,593	13,661.00	7,000.00	13,000.00	6,500.00	10,000.00
Other Income	\$0	\$349	10,000.00	10,000.00	0.00	10,000.00	10,000.00
Charitable Donations	\$773	\$0	142.00	50.00	500.00	50.00	100.00
Interest Earnings on Chequing and Savings Accounts	\$1,916	\$1,045	3,056.00	1,800.00	1,800.00	1,100.00	2,500.00
Royalties	\$1,456	\$2,406	1,320.00	600.00	800.00	1,500.00	1,500.00
BNY Traust & CNH Wire in Capital C	\$4,963	\$4,251	5,295.00	2,472.00	2,500.00	4,000.00	4,000.00
CSP Journal			6,314.00			10,000.00	6,000.00
Other Income			2,197.00				
Transfers from Trust and Retained Publications Earnings	\$0	\$0	0.00	0.00	0.00	0.00	0.00
Total Income	\$66,270	\$35,693	156,992.00	\$47,922	40,600.00	58,150.00	61,100.00
Expenses							
Operating Expenses							
Office Contract/Expenses	\$7,862	\$8,097	8,117.00	7,500.00	8,000.00	8,100.00	8,200.00
Newsletter/Proceedings	\$477	\$4,199	0.00	2,000.00	1,000.00	2,000.00	0.00
AGM / Student Reception	\$350	\$874	0.00	1,000.00	1,000.00	1,000.00	1,000.00
Council Travel	\$8,466	\$4,391	0.00	2,500.00	5,000.00	5,000.00	2,500.00
Conference Startup Loan	\$10,000	\$0	0.00	10,000.00		10,000.00	10,000.00
AIC Dues	\$1,000	\$1,500	0.00	1,000.00	1,000.00	1,500.00	0.00
IUSS dues	\$1,371	\$1,391	1,523.00	1,800.00	1,600.00	1,500.00	1,525.00
Other Operating Expenses	\$173	\$2,347	845.00	500.00	500.00	2,000.00	2,000.00
CSSS and Soils of Canada websites	\$676	\$647	1,252.00	3,000.00	1,000.00	1,000.00	1,300.00
Conference Expenses	\$0	\$0	59,857.00	0.00	0.00	0.00	0.00
Postage	\$0	\$1,270	230.00	1,800.00	1,000.00	1,500.00	500.00
Bank Service Charges	\$12	\$7	46.00	30.00	30.00	30.00	50.00
Receiver General	\$20	\$0	2,208.00	30.00	30.00	30.00	2,300.00
Total Operating Expenses	\$30,407	\$24,723	74,078.00	31,160.00	20,160.00	33,660.00	29,375.00
Publications Fees Paid (CSP Subscriptions)	\$4,442	\$3,245	3,129.00	5,000.00	4,500.00	5,000.00	3,500.00
Expenses Payable by Bentley and Publications Trust							
- Bentley Speaking Award	\$1,200	\$1,000	500.00	1,000.00	1,200.00	1,000.00	1,000.00
- President's Poster Award	\$1,000	\$1,200	1,000.00	1,000.00	1,000.00	1,200.00	1,200.00
- Student Travel Award	\$7,200	\$7,200	11,800.00	7,200.00	7,200.00	7,200.00	12,000.00
- CSSS Conference Travel Award	\$0	\$0	2,400.00				
- Undergraduate Book Award	\$556	\$1,478	2,743.00	1,000.00	1,000.00		
- NSERC Women in Soil Science (5000 for 5 Yrs)	\$1,000	\$1,000		1,000.00	1,000.00	1,000.00	1,000.00
- N. American Forest Conference (1000 every 5Yrs)			0.00	0.00	0.00	0.00	0.00
- Special Trust Fund Projects (CSSS Journal?)	\$0	\$0	0.00		0.00		
- Member travel to International Conference	\$3,695		4,000.00	4,000.00	4,000.00	0.00	4,000.00
- International Student Travel Award						10,000.00	8,000.00
- Envirothon			10,000.00				0.00
Total Expenses Payable by Trust	14,651.00	11,878.00	32,443.00	15,200.00	15,400.00	20,400.00	27,200.00
Total Expenses	\$49,500	\$39,846	109,650.00	\$51,360	40,060.00	59,060.00	60,075.00
Net Income Over Expenses/(Loss)	\$16,770	-\$4,153	47,342.00	-\$3,438	540.00	-910.00	1,025.00

Table 2 Balance Sheet Jan 1 to Dec 31, 2016

CSSS
Balance Sheet As at 01/12/2016

ASSET

Current Assets

CIBC Wood Gundy (Cash)	0.00	
CIBC Wood Gundy Income Investments	75,543.16	
CIBC Wood Gundy Equities	73,274.40	
CIBC Wood Gundy Mutual Funds	241,317.12	
CIBC Wood Gundy Total Assest		390,134.68
Sunova Credit Union Chequing	2,426.47	
Sunova Credit Union Savings	80,157.48	
Sunova Credit Union Petty Cash	140.04	
Sunova Credit Union Surplus Shares	442.70	
Sunova Credit Union Common Shares	985.00	
Sunova Credit Union Accounts Total		84,151.69
Credit Union Term TLT1 #2 36 mo	0.00	
Credit Union Term TLT2 #1 84 mo	23,758.13	
Credit Union Term TF21 #3 21 mo	0.00	
Sunova Credit Union Term Total		23,758.13
Funds Payable to Operating		0.00
Accounts Receivable	0.00	
Total Receivable		0.00
Total Current Assets		498,044.50

TOTAL ASSET 498,044.50

LIABILITY

Current Liabilities

Accounts Payable		0.00
Suvona CU Uncashed Cheques		0.00
Funds Payable to Operating		0.00
Total Current Liabilities		0.00

TOTAL LIABILITY 0.00

EQUITY

Owners Equity

Retained Earnings - Previous Year	450,701.80	
Current Earnings	47,342.70	
Total Owners Equity		498,044.50

TOTAL EQUITY 498,044.50

LIABILITIES AND EQUITY 498,044.50

Table 3 Income Statement Jan 1 to Dec 31, 2016

CSSS

Income Statement 01/01/2016 to 01/12/2016

REVENUE

Change in Assets CIBC Wood Gundy

CIBC Wood Gundy (Cash)		0.00
CIBC Wood Gundy Income Investments		2,248.91
CIBC Wood Gundy Equities		9,497.64
CIBC Wood Gundy Mutual Funds		1,914.00
Total Change Assets CIBC Wood Gundy		<u>13,660.55</u>

Revenue Sunova Credit Union

Sunova Credit Union Chequing	0.00	
Sunova Credit Union Savings	495.92	
Sunova Credit Union Surplus Shares	56.59	
Sunova Credit Union Commin Shares	0.00	
Sunova Credit Union Accounts Total		552.51
Credit Union Term TLT1 #2 36 mo	0.00	
Credit Union Term TF21 #3 21 m0	1,697.95	
Credit Union Term TLT2 #1 84 mo	805.54	
Sunova Credit Union Term Deposits		2,503.49
Total Revenue Sunova Credit Union		<u>3,056.00</u>

Other Revenue

Membership & Journal - Cheque	110.00	
Active Network Online Registration	21,641.83	
Not In Use	0.00	
Total Membership Revenue		21,751.83
Conference Revenue		93,254.45
Conference Loan Return		10,000.00
Royalties		1,319.44
Charitable Donations		142.65
Other Income		2,197.41
CNH Wire In Capital C		454.08
BNY Trust		4,841.28
CSP Journal		6,314.75
Calendar Sales		0.00
Total Other Revenue		<u>140,275.89</u>

TOTAL REVENUE

156,992.44

EXPENSE

Expenses

General Travel Expenses	0.00	
Office Contract/Expenses/Sheppard	8,117.60	
CSP Subscriptions	3,128.75	
Newsletter/Proceedings	0.00	
Currency Exchange	0.00	
AGM/Student Reception	0.00	
Conference Fees to Host Orgaination	0.00	
Council Travel	0.00	
AIC Dues	0.00	
AIC Subscription	0.00	
IUSS Dues	1,522.49	
Conference Expenses	59,856.62	
Other Operating Exxpenses	0.00	
CSSS and Soils of Canada Websites	1,251.61	
Insurance	845.64	
Postage	230.33	
Bank Service Charges	46.00	
Receiver General	2,208.04	
Expenses Total		<u>77,207.08</u>

Printed On: 16/05/2017

Table 3 Income Statement Jan 1 to Dec 31, 2016 con't

CSSS
Income Statement 01/01/2016 to 01/12/2016

Publication Fees (CJSS, Agri-week)		0.00
Operating Expenses Total		<u>77,207.08</u>
Payed by Bently & Publication Trust		
Bently Speaking Award	500.00	
President's Poster Award	1,000.00	
Student's Travel Award	11,800.00	
AIC Student Travel Award	2,400.00	
CSSS Conference Travel Award	0.00	
Undergraduate Book Award	2,742.66	
Awards Total		<u>18,442.66</u>
NSERC Women in Soils (5000 for 5ry)	0.00	
N Am. For Conf. (1000 every 5yrs)	0.00	
Special Trust Fund Projects	10,000.00	
Pedology Travel Award	4,000.00	
Total Projects Paid by Trust		<u>14,000.00</u>
Total Expenses		<u>32,442.66</u>
TOTAL EXPENSE		<u>109,649.74</u>
NET INCOME		<u>47,342.70</u>

CSSS President's Report
July 2016-June 2017

The Canadian Society of Soil Science continues to be a voice for soil scientists across Canada. There are currently 256 active members in our society. Our members continue to engage in CSSS events, and we had 170 registrants attending the 2017 CSSS annual meeting at Trent University from June 10-14, 2017.

The CSSS continues to participate in international initiatives, such as voting in the elections for President of the International Union of Soil Science. We will continue to promote and publicize soil events and meetings across Canada, as it helps in boosting the visibility of the society. Currently, we are involved in promoting and publicizing the Summit on Canadian Soil Health 2017, sponsored by the Soil Conservation Council of Canada that will be held from August 22-23, 2017 in Guelph Ontario. Another event that we are promoting is the Symposium Sols Vivants Montréal/ Living Soil Symposium Montreal from October 13-15, 2017 at Concordia University.

We are also pleased to support, promote and publicize the 13th North American Forest Soils Conference that will be held jointly with the 9th International Symposium on Forest Soils in the UNESCO World Cultural Heritage Site of the Historic District of Old Québec City, Canada from June 10-16, 2018. Finally, we are joining forces with the Canadian Geophysical Union and the Computational Infrastructure for Geodynamics groups for our 2018 annual meeting, to be held in Niagara Falls, Ontario from June 10-14, 2018. More news and updates on these events will be provided in the newsletter and on the CSSS website.

Awards Committee Report 2017

Chair: Noura Ziadi; Members: David Lobb and Anne Naeth

CSSS Fellow Awards: There were two nominations and they were approved by CSSS Council. These Fellow Awards will be presented at the Banquet.

Student Travel Awards: We had 15 applicants. In general, applications were complete, detailed, and legible. The committee approved 12 awards of \$600 each from the CSSS Student Travel Award fund. The award recipients are:

Inderjot Chahal	University of Guelph	Ph.D.
Carolyn Mann	Dalhousie University	M.Sc.
Carolyn Marshall	Dalhousie University	Ph.D.
Valerie Miller	University of Alberta	Ph.D.
Siddhartho S. Paul	University of British Columbia	Ph.D.
Tim Philpott	University of British Columbia	Ph.D.
James Salter	Lakehead University	M.Sc.
Tram Thai	University of Lethbridge	M.Sc.
Lori VandenEden	University of Toronto Scarborough	Ph.D.
Morgan McNeil	Dalhousie University	M.Sc.
Yan Xu	Laval University	Ph.D.
Jin Zhang	Simon Fraser University	M.Sc.

CSSS-CJSS Student Travel Awards

The society received additional monies from Canadian Scientific Publishing to support students wishing to attend and present at the CSSS Annual Meeting. This award is called the CSSS-CJSS student travel award. Recipients of these awards are:

Emma Avery	UBC	M.Sc	CSSS-CJSS award
Jordan Wiens	U. Sask	M.Sc	CSSS-CJSS award

CSSS Student Book Awards

This award recognizes undergraduates at Canadian universities who demonstrate excellence in Soil Science. Candidates are nominated by their academic department based on their own criteria. For 2017, the recipients are:

Karolane Bourbon	Laval University
Tony Britton	University of Manitoba
Louis-Philippe Dessureault	McGill University
Sylyanne Foo	University of Alberta
Andrew Healy	Dalhousie University
Braden Nilson	UNBC
Thea Rodgers	UBC
Brett Rusnak	Guelph University
So Yeon Shim	U. of Saskatchewan
Camilla Stanley	University of Toronto
Geneviève Telmosse	Université du Québec à Chicoutimi
Amanda Skakum	Laurentian University

CSSS-CJSS Student Travel Awards for International Soil Science Meetings

Since 2016, the CSSS and the CJSS sponsored two annual awards (maximum value = \$6800 for both awards per year from 2017-2020) to provide travel funds for student members of CSSS to attend international soil science meetings. The purpose of this award is to allow student members to broaden the scope of their work and expand their relationships with soil scientists outside of Canada. This is expected to build capacity and increase the engagement of students studying soil science at Canadian universities in the international soil science milieu. The committee received four application and the recipients are: Michael Carson (Ph.D., Laurentian University) and Brittany McAdams (M.Sc., U. Alberta).

Student Presentation Awards: We have 31 students competing for the Bentley Award for best oral presentation, and 21 students competing for the President's Award for best poster.

Soil Science for Society Award: There were no nominations this year.

CSSS Honorary Membership: There were no nominations this year.

CSSS Pedology Award: There were no nominations this year

Submitted by

Noura Ziadi
President-Elect, CSSS

CSSS Soil Education Committee

2017 Report

The Soil Education Ad Hoc Committee of the Canadian Society of Soil Science (CSSS) was established in May 2014 at annual conference in Banff, AB. The mandate of this committee is to enhance soil science education in Canada at K-12, undergraduate, and graduate levels.

1) Conference session on “Promoting soil: Communicating the importance and value of what lies beneath”

At the 2017 CSSS annual meeting in Peterborough, BC our Committee (i.e., Maja Krzic, Amanda Diochon and Tom Yates) is organizing a session on “Promoting soil: Communicating the importance and value of what lies beneath” that will feature 7 presentations. In addition, the session will also include a workshop (entitled “Structured Spontaneity for the Soil Science Classroom: Engaging Students with Improv”) by Dr. Andrea Buchholz (University of Guelph).

2) Current state of Introductory Soil Science courses in Canada

A working group of 7 scientists (Maja Krzic, Amanda Diochon, Tom Yates, Mathew Swallow, Maxime Pare, Nathan Basiliko, and Elyn Humphreys) has developed a list of survey question to collect information about the current state of Introductory Soil Science (or equivalent) courses at Canadian universities and colleges.

We anticipate that this data will (1) improve knowledge of the diversity of materials, methods, and pedagogies utilized to teach Introductory Soil Science, (2) assist instructors or institutions in the process of revising or reviewing their Introductory Soil Science courses, and (3) identify opportunities for cross-institutional cooperation or the

development of multi-user course materials and resources. Data collected from this survey will include information on course content, pedagogy, and student audience.

The survey can be found at <https://survey.ubc.ca/surveys/krzic/2017-csss-ms/> and will be sent (by the end of June 2017) to course instructors who have been identified by searching the on-line academic calendars of all post-secondary institutions in Canada. The working group will share findings of this study in a paper that will be submitted by the end of 2017 to the Canadian Journal of Soil Science.

Pedology Sub-committee Update

Last year at the CSSS meetings in Kamloops, British Columbia the sub-committee endorsed the affiliation of a national working group on digital soil mapping. This working group has been very active over the last year in a number of areas and is currently the most active component of the Pedology sub-committee.

1. The DSM working group is composed of approximately 50 soil scientists and Geographic Information Systems experts from university, federal, provincial and private sector organizations from across Canada. (It should be noted that not all members of the working group are members of the CSSS) The working group is organized into a coordinating committee, a science and technology committee and a general membership. To date, the coordinating committee has been chaired by Angela Bedard-Haughn and Scott Smith. Meetings are held monthly to review working group activities in the areas of project development, communications, fund raising and data sharing protocols.

2. The working group has agreed to take on, as its first project, the production of a soil organic carbon (SOC) map of Canada at 1 km grid resolution. This map is a deliverable to the UN-FAO Global Soil Partnership which is leading the development of a new global SOC map. This work is being led by the science and technology committee led by Chuck Bulmer of the BC Ministry of Forests, Lands and Natural Resource Operations with assistance of Jean-Daniel Sylvain of the Quebec Ministry of Natural Resources and seven other members. There are many contributors to the national map using a variety of predictive techniques. Chuck will oversee the compilation of the final map. Where we do not have new predicted values, we will utilize existing gridded products generated largely from legacy soil survey maps. This new map is scheduled for completion by December 2017

3. In January at Simon Fraser University in Vancouver, the working group, with funding support from Agriculture and Agri-Food Canada, hosted a four day DSM workshop conducted by the University of Sydney faculty members, Alex McBratney, Budiman Minasny and Brendan Malone. The Aussies put on a great workshop which focused on the principles of digital soil mapping and the use of R geostatistical programming to run analyses and calculations needed to produce predictive maps. The workshop was fully subscribed with 25 working group members attending.

4. The working group maintains a web presence on the Soils of Canada website. Summaries of our activities and membership details can be found at http://www.soilsofcanada.ca/digital_soil_mapping/digital_soil_mapping.php

5. Daniel Saurette of the Ontario Ministry of Agriculture, Food and Rural Affairs will be hosting a meeting of the Pedology sub-committee at noon Monday June 12. The subcommittee continues to review priorities and at this time, in addition to digital soil mapping, an on-going

priority is the field training of pedologists through a national training program. I wish to thank Daniel for hosting the pre-conference field trip on June 11th and the meeting on Monday.

Report prepared by Scott Smith, Pedology sub-committee co-chair, June 9, 2017

CJSS Editors Report

Newton Lupwayi, M. Anne Naeth and Scott Chang

May 12, 2017

We thank members of the Canadian Journal of Soil Science (CJSS) Editorial Board that retired at the end of 2016 for their dedicated service to the journal: Dr. Xueming Yang (Editor-in-Chief), Dr. Angela Bedard-Haughn (Associate Editor, AE), Dr. Paul Sanborn (AE) and Dr Bernie Zebarth (AE). The full current Editorial Board is presented below. We acknowledge the work by the Guest AEs that work with Dr. Scott Chang, the Special Issues Editor, on special issues and sections that highlight emerging and hot topics of interest to our readers. The support, professionalism and expertise provided by Laurie Scott at Canadian Science Publishing (CSP) are highly appreciated. We gratefully acknowledge the peer reviewers and thank them for their valuable contribution to the publications of CJSS. Our congratulations go to the Outstanding AEs for 2016: Drs Claudia Goyer, Tusheng Ren, Joann Whalen and Noura Ziadi, and the Outstanding Reviewers: Mr Bernard Gagnon and Dr Mervin St. Luce.

Editorial Board for 2016

Editor-in-Chief: Newton Lupwayi (2017-2018)

Editor: M. Anne Naeth (2017-2018)

Special Issues Editor: Scott Chang (2015-2017)

Associate Editors:

Nathan Basiliko	Wei Zhang	Jean-Philippe Bellenger
Asim Biswas	David Burton	Woo-Jung Choi
Miles Dyck	Claudia Goyer	Richard Heck
Bobbi Helgason	Aimé Jean Messiga	Judith Nyiraneza
Yong Sik Ok	David Pelster	Lori Phillips
Tusheng Ren	Xudong Zhang	Mehdi Sharifi
Andrew VanderZaag	Valérie Viaud	Noura Ziadi

Journal Impact Factor

The 2-year impact factor rose from 2012 (0.912) to 2014 (1.382), but dropped slightly in 2015 (1.210) (Table 1). The 5-year impact factor has been increasing since 2012: from 1.059 (2012) to 1.427 (2015).

The journal had a very high immediacy index (number of citations for papers published in the same year) in 2013 (0.400) and 2014 (0.481), but dipped to 0.071 in 2015. The rank among peer-reviewed journals in soil science ranged from 18 of 34 in 2014 to 23 of 33 in 2012 and 2013.

Special Issues and Sections

One Special Issue was published in 2016:

Soil interfaces for sustainable development. Guest Editors: Drs. J.P. Bellenger and J.K. Whalen

Special issues (and reviews) are very important for a journal because they contribute significantly to improvements in impact factor.

Journal Statistics for 2016

There were 167 submissions to CJSS in 2016 (January 1 to December 31 2016), including 117 regular articles, 4 reviews, 7 short communications and 34 special issue manuscripts (Table 2). The distribution of published papers by journal section shows that the majority (13 of 49) were in management for agricultural, forestry and urban uses (Table 3). Only one paper was published in agrometeorology; in 2015, there was none.

A total of 149 editorial decisions were delivered, of which 75 (50%) were accepted and 74 (50%) were rejected. Of these 149 manuscripts, 67 were from Canada, 27 from China, 13 from the United States, and the other 42 were from 18 different countries (Algeria, Brazil, Denmark, Egypt, Ethiopia, Germany, India, Iran, Japan, Jordan, Malaysia, Nigeria, Pakistan, Slovakia, South Africa, South Korea, Tunisia, Turkey) (Table 4). The proportion of manuscripts submitted from outside Canada has been steadily increasing, with China as the major contributor. In 2016, 26% of the manuscripts from China were accepted, compared to only 6% in 2015. By comparison, 76% of the manuscripts from Canada were accepted in 2016.

No manuscript was accepted from 13 of the 18 other countries mentioned above (Table 4). Many of them were rejected by Editors without review, mainly because there were obvious flaws in the experimental design, or the presented data were insufficient to support conclusions. Of the papers sent to the review process, the main reasons for rejection by AEs were lack of novelty or insufficient improvement of a manuscript based on peer-review comments.

Associate Editors (regular AEs and guest AEs for the Special Issues) handled between 1 and 10 manuscripts in 2016, with an average of 4 manuscripts (Table 5). The average number of days AEs took from manuscript submission to first decision ranged from 15 to 88.

Grouping of manuscripts by the number of days to decision (30-day groups) shows considerable variation; 67% of them were decided within 60 days (Figure 1). This is an improvement over the 50% recorded in 2015. In 2016, only 8% of the manuscripts took >90 days to decision.

Table 1. Journal impact factor and other metrics.

Metric	2015	2014	2013	2012
Total citations	2529	2543	2326	2158
2-year Impact Factor	1.210	1.382	1.00	0.912
5-year Impact Factor	1.427	1.337	1.269	1.059
Immediacy Index	0.071	0.300	0.400	0.136
Rank in category (by Impact Factor)	20/34	18/34	23/33	23/33

Table 2. Manuscript types based on original submission dates between January 1 and December 31, 2016.

Manuscript type	Number	Percentage
Announcement	1	0.6
Article	117	70.1
Erratum	1	0.6
Preface	2	1.2
Review	4	2.4
Short Communication	7	4.2
Special Issue Paper	34	20.4
Title Page	1	0.6
Total	167	100.0

Table 3. 2016 manuscripts published by section.

Section	Total
Agrometeorology	1
Book review	1
Composition and chemical processes	4
Contamination and environmental stewardship	6
Ecology, biological processes and plant interactions	8
Genesis, landscape processes and relationships	2
Management for agricultural, forestry and urban uses	13
Other (Front matter)	2
Physical processes and interfaces	4
Special Issue papers	8
Total	49

Table 4. Manuscripts accepted by country (sorted by accept percentage). Information based on all manuscripts with a decision date of between January 1, 2016 and December 31, 2016.

Country	Accept	Reject	Total	Accept (%)
Denmark	1	0	1	100.0
Japan	3	0	3	100.0
Malaysia	1	0	1	100.0
South Africa	1	0	1	100.0
Canada	51	16	67	76.1
United States	9	4	13	69.2
Pakistan	2	5	7	28.6
China	7	20	27	25.9
Algeria	0	3	3	0.0
Brazil	0	2	2	0.0
Egypt	0	2	2	0.0
Ethiopia	0	1	1	0.0
Germany	0	1	1	0.0
India	0	5	5	0.0
Iran (the Islamic Republic of)	0	9	9	0.0
Jordan	0	1	1	0.0
Korea (the Republic of)	0	1	1	0.0
Nigeria	0	1	1	0.0
Slovakia	0	1	1	0.0
Tunisia	0	1	1	0.0
Turkey	0	1	1	0.0
Total	75	74	149	50.3

Table 5. Number of manuscripts by assigned AE.

AE	Manuscripts	Average number of days between original submission and first decision
AE1	1	41
AE2	6	57
AE3	4	62
AE4	4	72
AE5	4	83
AE6	1	38
AE7	1	35
AE9	10	37
AE10	5	42
AE11	6	46
AE12	1	33
AE13	4	60
AE14	3	88
AE16	6	52
AE18	5	42
AE19	1	44
AE20	2	92
AE21	6	51
AE22	1	38
AE23	6	51
AE24	4	68
AE25	1	62
AE26	5	70
AE27	2	62
AE28	3	53
AE29	9	52
AE30	7	15
AE31	7	40
AE32	4	84
AE33	6	82
Average	4	

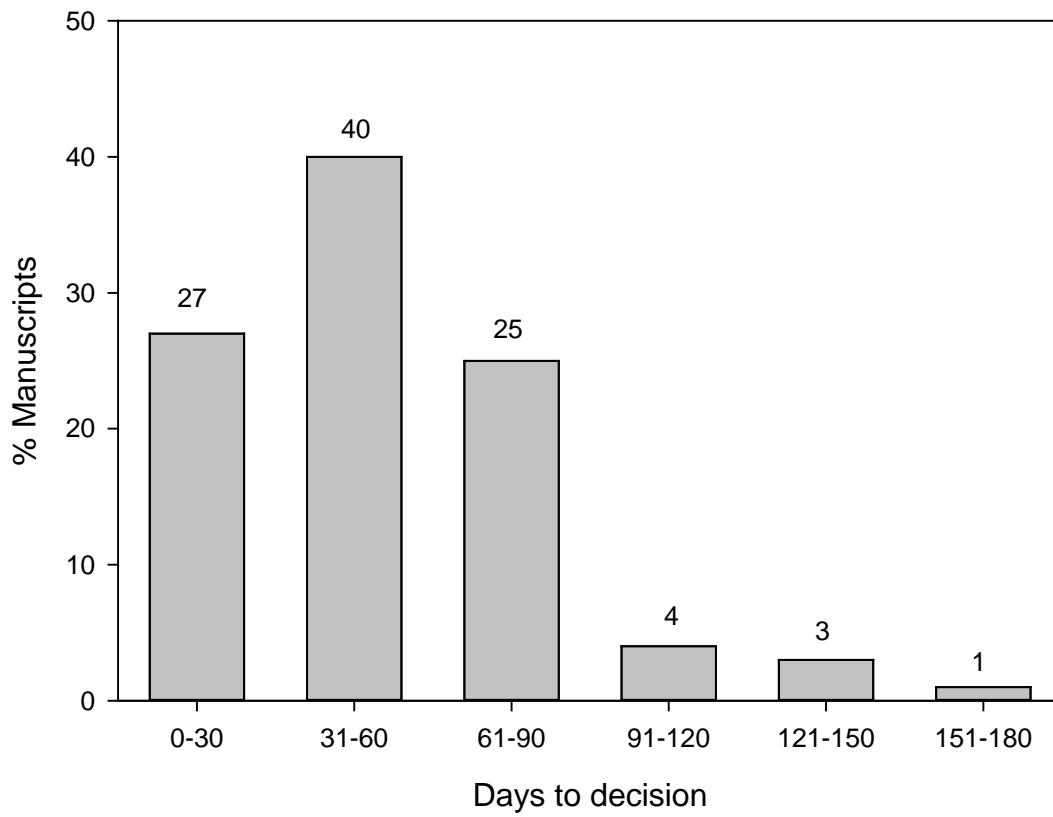


Figure 1. Number of days from submission to decision (138 manuscripts).

2017 CSSS Graduate Student Report
AGM June 11, 2017

- 1) Michael Carson took over as 2017/18 representative, from Carolyn Wilson
- 2) Students have received a monthly email with conference reminders and updates
- 3) Current membership is 103 students/post-docs compared to 102 last year; 60 members left, 61 members joined, and 42 renewed.
- 4) Remaining merchandise was sent from Kent to me and is for sale at this years conference:
 - a. T-shirts (21, \$13), Mugs (36, \$10), Tilly hats (8, \$15), Key chains (ca. 200, \$2)
- 5) Trivia night is scheduled for Monday June 12 at The Black Horse Pub. \$440 of food and appetizers has been ordered (including tax and gratuity) and the remaining \$60 will be used to purchase 5 mugs and 5 key chains for first and second place winners.
- 6) Flyers for trivia night and merchandise sale will be posted around the conference.
- 7) While we have had announcements for student contributions in the past two newsletters for contributions no one has expressed interest yet.

2017 Western Councillor's Report

My main preoccupation in 2017 was the update of the website starting shortly after the annual meeting in Kamloops and ending a few weeks ago with the upload of the May 2017 newsletter to the website.

Newsletters

Since my last report, I have uploaded 4 other newsletters to the website namely: September 2016; December 2016; February 2017 and May 2017.

Updates following the Annual Conference.

Information that was updated following the annual meeting include the winners of the different travel awards; winners of the oral and poster presentations and the new fellow. New pictures of these events were loaded to the website to replace the old ones. Minutes from the Annual AGM meeting and minutes of the CSSS education committee meeting.

Update of Council Members

Following the election of new members to Council, information on the website was updated with regards to the New President, Past President, President Elect, the Eastern Councillor; Student Representative and the CJSS Editor.

Update of travel application Forms

The updated 2017 student travel application form, as well as information on the CSSS Pedology Travel award were posted on the web.

Request from members for website update.

Various requests were received from members for items that needed to be updated, revised or corrected. These were carried out by the Western Councillor or by our Webmaster Saeed Dyanaykar. These include various conferences, request from the education committee and the pedology committee.

Web Site Move

Later in the year 2016, we were notified by our hosting agent of their intention to discontinue web hosting services. Although we were able to find another Canadian web hosting agency (Web Hosting Canada or whc.ca which is based in Montreal), we could not move the website due to the unavailability of the password to do so. This was with our Office Manager, Steve Shephard, who was out of the country for a long time. We experienced service interruption for about a day and this was quickly rectified by our old hosting agent. Council has decided that at least two people should be the custodian of such a password going forward.

I will like to thank Saeed Dynatkar for his help throughout the year whenever there are tasks that are beyond my technical expertise.

Wole Akinremi, Western Councillor

2017 Eastern Councillor's Report

No issues have been raised from eastern members up to now. Two newsletters have been published one in February and another one in May. The next issue is planned for August.

Judith Nyiraneza, Eastern Councillor