

## *Minutes of Canadian Society of Soil Science*

**Location:** Gage Residence, UBC, Vancouver, BC

**Dates:** July 4 &5, 1998

The meeting was called to order by the Chair August 16 at 8:45 h.

**Present:** E. Beauchamp (Chair), D. Anderson, D. Burton, Y. Kalra, S. Landsburg,  
D. Lobb, G. Patterson

**Guests:** Ahment Mermut

### **1) *Call to order and welcome***

The meeting was called to order by the chair at 8:30 AM

### **2) *Approval of Agenda***

**MOTION:** Approval of agenda. Moved by Yash Kalra, seconded by Darwin Anderson.

CARRIED

### **3) *Minutes 1998 Mid-term Council e-mail Meeting***

**MOTION:** Approval of agenda. Moved by Martin Carter, seconded by Gary Patterson.

CARRIED

### **4) *Business arising from minutes***

#### *a) CSSS Career Brochure*

Brochure is being prepared. The files and most recent drafts were provided by Taumey Mahendrappa. Perhaps we should have put this out to contract but time constraints did not permit this. Council expressed its support for the publication of the brochure.

#### *b) CSSS Membership Brochure*

Is the current form (see attached appropriate). Fax numbers need to be added

**MOTION:** To accept this form as our membership brochure . Moved by Sandra Landsburg, seconded by Yash Kalra. CARRIED

**Action** David Burton and Martin Carter Should be sent out with the next newsletter and copies to each soil science department.

c) *CSSS Homepage*

**Action** David Burton Place a counter on the home page to monitor its use.

**Action** David Burton beef up Council page

**Action** David Burton links to ASA, ISSS

**Action** David Burton check into whether are members are listed on the AIC page and can we link to that page.

**Action** Régis Simard check web page descriptions on Awards Page for their accuracy.

Appreciation expressed for efforts.

## 5) **Secretary's report (David Burton)**

Correspondence - The majority of correspondence received falls into three categories:

1) inquires from people wishing to join the society, 2) complaints from current members regarding the CSSS and AIC Business offices and 3) AIC MO Newsletters and other mailings. The majority of potential new members contact the Society via electronic means. These messages were responded to with an information package, including reference to our web site, with the message being cc'd to the to the appropriate Councillor. I am pleased to report that there were relatively few complaints from our membership regarding the CSSS and AIC Business Offices this year. Those that did occur primarily related to confusion over billing that resulted from the shift from the Brandon to Pinawa Offices. I would remind Council that AIC has a policy of sending all correspondence to the Secretary and allowing the Society to determine distribution and assume all costs. I am still unclear on the degree to which I should be circulating these materials to Council and whether the Society is willing to bear the cost of postage for the distribution of these materials.

CSSS Homepage on the World Wide Web - I have maintained the CSSS Homepage on the world wide web. The URL of this site is still <http://www.umanitoba.ca/CSSS/>. This page contains information about our Society, how to join, awards offered by the society, who the CSSS Council is and how to contact them, links to CJSS and all of Canadian Soil Science Departments as well as a current events section. Currently the page is maintained on an infrequent basis. I would again call for assistance to increase the information content. If you see something that should be on the page please send me a note to that effect. The Newsletter is being made available on the Homepage in a downloadable format (Word, WordPerfect and Adobe Acrobat formats). I hope to soon be positing an HTML version of the Newsletter. There is also a password

access protected Council page on the Homepage which contains the minutes for Council meeting for the past two years.

Mid-term e-meeting- In an effort to reduce Council travel costs, the mid-term meeting was conducted for the second year via the exchange of e-mail messages. The meeting lasted for the majority of the period between the Truro meeting and our current meeting. In excess of 200 hundred e-mail messages were exchanged and 26 motions considered. While an inexpensive means of dealing with CSSS issues, the time commitment required is considerable. I would appreciate Council's feedback on this approach and suggestions for next year.

Business Office - Our Business Office is finally running well. I have had few complaints regarding the Business Office or membership/Journal issues.

Student List-server - I am pleased to announce that a List-server for student members of the CSSS is being launched on the University of Manitoba system. This is a concept that came out of meeting held during the President's visit to the University of Manitoba. The list server will allow the free exchange of information between all student members of the society. Only student members will be permitted to participate.

**Action** David Burton inform Steve Sheppard that a mailing is list is sent to AIC in December.

Concern was expressed that the mechanism of the e-mail meeting was very hard to follow. Combination of conference call and groups getting together might work. It was also suggested that motions be considered as needed. The need for a mid-term meeting was discussed. A hybrid of e-mail an a conference calling was suggested. This issues should be re-addressed at the New Council Meeting.

**MOTION:** Acceptance of report. Moved by David Burton, seconded by Yash Kalra. CARRIED

**Action** David Burton The possibility of setting up a chat room for council.

**6) Elections Committee Report (David Burton)**

**MOTION:** Acceptance of Election Committee Report. Moved by David Burton, seconded by Martin Carter. CARRIED

**7) *President Elect/Awards committee report (Darwin Anderson)***

Written copy to follow.

Three fellows nominated. Dr. C. Arshad, Dr. M. Nyborg and Dr. G. Webster. Council has approved these fellows.

Forwarded one nomination for an AIC Fellowship. Dr. R. St. Arneau.

Soil Science in Society Award was given to Taumey Mahendrappa. A cash award is dependent upon the publication of an article on soil science. Yash has agreed to be the go-between

The Committee received 8 applications and 5 awards of \$400.

Travel awards Gerry Coen, \$500, S.S. Malhi \$500, Umesh Gupta \$500

Book Award not all institutions have nominated students. There was a question as to what criteria can be used to determine whether a student qualifies for this degree.

**MOTION:** Acceptance of Awards Committee Report. Moved by Darwin Anderson, seconded by Sandra Landsburg. CARRIED

**Action** Darwin Anderson & Régis Simard to clarify the criteria for the Book Award.

**8) *Treasurer's report (Gary Patterson)***

1998 Budget

The 1998 budget is more or less on track -- your travel estimates total \$6300 (budget amount was \$6400) and I can circulate the exact amounts if you wish. Membership income is low so far but we have already dealt with that issue.

1997 Treasurer's Report (Abbreviated Version)

For the twelve months ending December 31/97, our operating fund showed a surplus of \$6577 due to a combination of a slight increase in revenues and decreased spending. This brings the amount owing to Trust down to about \$3300. Our Trust Fund portfolio did well in spite of market fluctuations: AIC Advantage returned 41%, Templeton Growth increased 17%, and our bonds yielded 6%. The Finance Committee is recommending expenditures of \$10,000 from the Bentley

Fund in 1998 which allows a substantial 'cushion' should the markets perform poorly over the next 12 months. The books have been submitted for audit.

1997 Treasurer's Report (Full Meal Deal, see WP attachment, for discussion in July)

CSSS Trust Balance Sheet December 31, 1996					
Assets		Cost		Market	
	Truro TD Bank	6520		6520	
	Wood Gundy (cash)	23		23	
	Due From Operating	3281		3281	
	Templeton Growth Can \$ 6166.521 units	38600		67277	
	AIC Advantage II 3552.398 units	20000		28561	
	Short Term July 28/98 @4%	10001		9983	
	Ont Hydro Mar 31/98 @7.25%	46790		45293	
	Gov't Canada Nov 1/98 @8%	21350		20469	
	TD Step up @5.35%	45000		44613	
			191565		226020
Equity					
	Bentley Trust	166755		196042	
	Publications Trust	17552		22720	
	Symposia Trust	3643		3643	
	International Trust	1365		1365	
	Brochure Fund	2250		2250	
			191565		226020

Assets are valued at cost and at fair market value as of Dec 31/97. Note that the bonds, if held to maturity, will give us back their face values (Ont Hydro 45000; Gov't Can 20000; TD 45000) plus the final interest payments. The short term investment is a strip bond and will be worth 10250 at maturity.

Allotting 85% of the growth to the Bentley Trust and 15% to Publications, these are worth:

$$\text{Bentley } 166755 + 0.85(226020 - 191565) = 196042$$

$$\text{Publications } 17552 + 0.15(226020 - 191565) = 22720$$

The Bentley Fund must grow at the rate of inflation and should be kept at  
 $(130000/101.9) \times 138.0 = 176055$ .

Value of Fund (December 31, 1986) = \$130,000

All Canada Consumer Price Index December 31, 1986 = 101.9

All Canada Consumer Price Index November 30, 1997 = 138.0

Recommendation: spend up to \$10000 from the Bentley Trust in 1998 to allow travel to ISSS and to maintain a safety net should the mutual funds perform poorly. 10% of the expenditure goes to operating and the remaining \$9000 is divided among student awards, student travel, member travel, and the full amount of the president's tour. About \$500 should be kept in reserve for miscellaneous expenses at the annual conference, eg student banquet tickets, etc. (It is not necessary to spend all of the allotment; the unspent portion is merely carried forward.)

CSSS Operating

Balance Sheet December 31, 1997

Assets		Liabilities	
Truro TD Bank	1006	Due to Trust	3281
		Acc/Payable	800
		Total Liabilities	4081
		Equity	
		Current Earn	6577
		Retained Earn	(9652)
		Total Equity	(3075)
Total Assets	1006	Total Liabilities and Equity	1006

Income Statement January 1 - December 31, 1997

Operating Income		Operating Expenditures	
Membership	16352	Office	4823
Annual Conference	4372	Newsletter/Proceedings	2960
Other	1090	Travel	4529
Bentley	607	AIC	3945
Publications	637	Other	224
Total Operating Income	23058	Total Operating Expenditures	16481
Transfers from Trust		Trust Expenditures	
Bentley	5460	Bentley	5460
International	1500	International	1500
Total Trust Transfers	6960	Total Trust Expenditures	6960
Total Income	30018	Total Expenditures	23441
Income over expenses	6577		

CSSS 1997 Budget (revised Aug/97)

Operating Revenue			Operating Expenditures		
Membership	16000		Office	6000	
Annual Conference	1300		Newsletter & Proceedings	3600	
Other	1000		Travel	4500	
Bentley	700		AIC	4000	
Publications	400		Abstracts	1400	
Symposia	100				
Total Operating Revenue		19500	Total Operating Expenditures		19500
Transfers from Trust			Trust Expenditures		
Bentley	6300		Bentley	6300	
Publications			Publications		
Symposia			Symposia		
International	1500		International	1500	
Soils in Soc			Soils in Soc		
Total Trust Transfers		7800	Total Trust Expenditures		7800
Total Revenue		27300	Total Expenditures		27300



CSSS 1998 Budget (prepared Aug/97)

Operating Revenue		Operating Expenditures	
Membership	17000	Office	6000
Annual Conference	1000	Newsletter & Proceedings	3600
Other	500	Travel	6400
Bentley	1000	AIC	4000
Publications	400	Abstracts	1400
Symposia	200		
Abstracts	1400		
<b>Total Operating Revenue</b>	<b>21400</b>	<b>Total Operating Expenditures</b>	<b>21400</b>
Transfers from Trust		Trust Expenditures	
Bentley	9000	Bentley	9000
Publications		Publications	
Symposia		Symposia	
International	1200	International	1200
Soils in Soc.	2500	Soils in Soc.	2500
Brochure	2250	Brochure	2250
<b>Total Trust Transfers</b>	<b>14950</b>	<b>Total Trust Expenditures</b>	<b>14950</b>
<b>Total Revenue</b>	<b>36350</b>	<b>Total Expenditures</b>	<b>36350</b>

**MOTION:** Acceptance of Treasure's Report. Moved by Gary Patterson, seconded by Martin Carter. **CARRIED**

CSSS 1999 Budget

Operating Revenue		Operating Expenditures	
Membership	16000	Office	5300
Annual Conference	500	Newsletter & Proceedings	2400
Other	500	Travel	6400
Bentley	700	AIC	4000
Publications	400	Abstracts	1400
Abstracts	1400		
<b>Total Operating Revenue</b>	<b>19500</b>	<b>Total Operating Expenditures</b>	<b>19500</b>
Transfers from Trust		Trust Expenditures	
Bentley	6700	Bentley	6700
Publications		Publications	
Symposia		Symposia	
International		International	
Soils in Soc.	2500	Soils in Soc.	2500
<b>Total Trust Transfers</b>	<b>9200</b>	<b>Total Trust Expenditures</b>	<b>9200</b>
<b>Total Revenue</b>	<b>28700</b>	<b>Total Expenditures</b>	<b>28700</b>

**MOTION:** Acceptance of the proposed 1999 budget. Moved by Gary Patterson, seconded by Yash Kalra. CARRIED

**Action** Gary Patterson include homepage costs in the line item for the newsletter and proceedings.

**9) Finance Committee Report on Investment of Trust Funds, July 1998**

(Gary Patterson, Al Fedkenheuer, Bruce MacDonald, Eric Beauchamp, Darwin Anderson)

Goal: After inflation, to generate \$10,000 annually from the Bentley Fund.

Assumptions:

Bonds consistently pay 3% after inflation

Equity-type mutual funds (MF) pay 8% with wide year to year variation

There is \$180,000 available for investment

Investment strategy #1

Bond: 3% of \$180,000 = \$5,400 annual income

## Investment strategy #2

Bond: 3% of \$90,000 = \$2,700  
MF: 8% of \$90,000 = \$7,200  
TOTAL \$9,900 annual income

## Investment strategy #3

MF: 8% of \$180,000 = \$14,400 annual income

Strategy #1 is safe and makes for easy budgeting. Most of the available cash would go to student awards (\$3,600) and president's tour (\$1400).

Strategy #3 would provide the maximum return over the long haul. However, year to year fluctuation would make the finance committee's job difficult and the Society would have to build up substantial cash reserves to maintain a consistent award structure.

Strategy #2 seems a reasonable compromise and the annual returns would also seem to be acceptable. We recommend that scenario with the following guidelines:

- (1) Maintain a reserve of 2x the annual allocation for awards. E.g., With a surplus of \$30,000 on Dec 31, a maximum of \$10,000 could be awarded in the following year.
- (2) Based on market price and in a rising market, the finance committee would sell mutual funds when the total MF value reached 55-60% of the portfolio. The sales would be sufficient to bring the mix back to the target 50%-50%.
- (3) Based on market price and in a falling market, the finance committee would sell some or all of the mutual funds when the Bentley Fund dropped to within 5% of its inflation adjusted value.

**MOTION:** That Council accept the Finance Committee report . Moved by Yash Kalra, seconded by Martin Carter. CARRIED

**10) Eastern Councillor's report/ Newsletter (Martin Carter)**

The Newsletter has been revised. Emphasis on a shorter more informative design. The Newsletter is published 4 times a year. This year Martin has published 2 Newsletters and a third is in press.

Yash Kalra suggested that publication should occur on a regular basis. Martin expressed concern that he is the only contributor. David Lobb suggested that we should make sure that there is some reference to AIC material.

**MOTION:** Acceptance of oral report of the Eastern Councillor. Moved by Martin Carter, seconded by Yash Kalra. CARRIED

**11) Western Councillor's report (Sandra Landsburg)**

The Proceedings cost approximately \$1000 to produce. It was suggested that Rules and By-laws not be sent out with the Proceedings. Next year's Proceedings will follow the same format.

**MOTION:** Acceptance of Western Councillor's report. Moved by Sandra Landsburg, seconded by Darwin Anderson. CARRIED

**Action** David Burton Put new Rules and Bylaws on the Web Page

**12) Past President's report (Yash Kalra)**

- ✓ R. St. Arneau was nominated as a AIC fellow.
- ✓ In an effort to extend our links with other societies, Darwin Anderson, Yash Kalra, Eric Beauchamp and Régis Simard will meet with Tom Hall about future links with SSSA. There will be a report on the meeting at the New Council Meeting.
- ✓ North American Proficiency Committee - This Committee met in Madison WI on June 7 & 8, 1998. Yash Kalra will circulate minutes.
- ✓ The cost of having a display at ISSS meeting would be approximately \$3500.

**MOTION:** Acceptance of oral report. Moved by Yash Kalra, seconded by Darwin Anderson. CARRIED

**13) President's report (Eric Beauchamp)**

(e-mail report to follow)

**MOTION:** Acceptance of the President's report. Moved by Eric Beauchamp, seconded by Darwin Anderson. CARRIED

**Action** Martin Carter publicise International Soil Conservation Organization meeting in Indiana in Newsletter.

**14) AIC Report (David Lobb)**

(e-mail report to follow)

AMO representation on AIC board - Rob McNabb was reelected and now Chairs that group.

AIC financial status is sound, there is no plan to increase fees.

Discussion re membership fees for retired or student members. They ask the Societies determine what constitutes an ordinary member. Gary Patterson suggested is very specific about AIC's definition of retired member (over 75). Do we include foreign members as regular members. The term practicing was suggested and it was suggested that this could be determined on an honor basis.

SJC are still undertaking a marketing plan with a consulting group (KPMG).

Accreditation process has been approved and Guelph is the test case.

AICF has hired a professional fund raiser.

Gary Patterson appointed to AIDC, Mike Dillon has also been nominated

Council are encouraged to visit the AIC Homepage.

Biotechnology task force has been undertaken

Code of ethics for P.Ag.

Whether AIC should be speaking directly to AMO's members.

Termination of the AIC position. It was suggested the position continue until a student representative is found.

How will CSSS maintain a link to AIC. Most other Societies rely upon the President for this role. There is also the opportunity for a member to be elected to the AMO Board.

**MOTION:** Acceptance of AIC Report. Moved by David Lobb, seconded by Sandra Landsburg. CARRIED

**15) *AIC Foundation (Martin Carter)***

Will be attending a meeting Sunday afternoon on CSSS behalf.

CSSS was solicited for a donation.

**MOTION:** Acceptance of oral report. Moved by Martin Carter, seconded by Sandra Landsburg. CARRIED

**MOTION:** That CSSS not contribute to the AIC Foundation but that we will advertise in our Newsletter for individual and corporate donations . Moved by Gary Patterson, seconded by Darwin Anderson. CARRIED

**16) *International Projects (David Lobb)***

(e-mail report to follow)

AIDC and AIC would like to see this position continue. Serves a coordinating role for the Society.

New program started March 1998. There was a 3% reduction in budget. Currently three projects, SRICAN Sol (Goh and Eilers), VietCan Sol (Acton) and COSTACAN (Monreal) Sol. The Southern CONE project was not approved.

**MOTION:** Acceptance of International projects. Moved by David Lobb, seconded by Darwin Anderson. CARRIED

Gary indicated that we have money that should be spent on International Projects. How should this money be spent.

**Action** Darwin Anderson & Awards Committee should determine how this money (\$1365) should be spent. The support for the travel of an international student/scientist related to one of the three existing projects should be considered. The project coordinators should be contacted and asked for suggestions for international travel of people directly related to the project. Preferably for travel to the CSSS meetings.

**17) Agri-Environmental Indicators Project (David Lobb)**

(see attachments)

David Lobb is sitting on the committee as a representative of CSSS and the SWCS. Many of the Provincial Govt.'s refuse to sit on this Committee. AAFC initiative to develop indicators to environmental trends. Tied into OED initiative. Committee attempts to provide advice on the type of information that should be collected and how it might benefit industry. David Lobb's role is to provide technical advice. Coming to the completion of the indicator development phase. Reports will be submitted in September and they will be sent out for external review. There is no cost to CSSS for David Lobb participation on this Committee.

Indicators were initially developed to monitor trends. Their success is unclear.

**MOTION:** Acceptance of report. Moved by David Lobb, seconded by Yash Kalra. CARRIED

**MOTION:** That when the indicator reports are produced they should be circulated to members of the Society for a technical review. Further the Council should examine the broader issues and produce a response. Moved by David Lobb, seconded by Martin Carter. CARRIED

**Action** David Lobb will take appropriate action on this motion.

**18) ISSS Report (Gerry Coen)**

**MOTION:** Acceptance of the ISSS Report. Moved by David Burton, seconded by David Lobb. CARRIED

Can we get a list of Canadians that belong to the SSSA?

**19) CJSS editor's report (A.R. Mermut)**

(e-mail report to follow)

Note abstracts of CSSS presentation were not published last year. This year they will be.

**MOTION:** That Council support the recommendation of the CJSS Editor that, based on the information presented, that the Associate Editor #8 (as indicated in

the report) should be terminated. Moved by David Lobb, seconded by Yash Kalra. CARRIED

**MOTION:** Acceptance of CJSS Editor's Report. Moved by Yash Kalra, seconded by Martin Carter. CARRIED

Lobb - AIC is still reporting the Journal Finances as part of their overall budget. The Journals are supposed to exist a separate financial entity. This needs to be clarified.

Publication of abstracts in CJSS - Could the abstracts be published at the CJSS's expense. Mermut will discuss with the SJC.

**Action** Darwin Anderson Discuss the cost of publication of CSSS meeting abstracts with SJC.

## **20) Annual conference reports**

*a) 1998 Vancouver (Art Bomke)*

- ✓ There have been 110 - 120 conference registrants,
- ✓ A total of approximately 100 CSSS papers will be presented, about 2/3 oral and 1/3 posters. Concurrent sessions were required,
- ✓ 23 student presentors,
- ✓ there have been 120 registrants for the banquet thus far,
- ✓ 56 have registered for the AGM luncheon,
- ✓ The budget is right on the break even point. The organizing committee has prepared abstracts for attendees but has not budgeted for the publication of the abstracts in the CJSS.
- ✓ Student presentations will not be completed prior to the banquet and therefore will be presented at the AGM.

**MOTION:** Acceptance of Vancouver Organizing Committee oral report . Moved by Darwin Anderson, seconded by Martin Carter. CARRIED

*b) 1999 Charlottetown (Umesh Gupta)*

The meeting will be August, 1999. The meeting will include a joint session with IHSS. Martin Carter will be planning the technical sessions.

*c) 2000 Winnipeg (David Burton)*

The conference dates will be July 16-19, 2000. David Burton is the chair of the LOC. The question was raised whether Council was comfortable with only a



poster session on Monday afternoon. There was a general feeling that this might be acceptable if there were sufficient time for other papers. It was felt that we should not resort to three concurrent sessions.

d) *2001 Guelph (Eric Beauchamp)*

(see report)

Paul Voroney and Gary Parkin have agreed to act as co-chairs for the LOC.

**MOTION:** Acceptance of report. Moved by Eric Beauchamp, seconded by David Lobb. CARRIED

**21) *Membership committee report (Sandra)***

1. Membership Committee - The question was raised as to the composition of this Committee? Who should carry out this action. Darwin Anderson would be willing to draft a letter to send out to lapsed members.

**Action** Darwin Anderson send a letter to lapsed members. The Business Office will be asked to supply a list of members and handle the mail out.

**Action** Barbara Kischuk obtain lists from the ISSS and SSSA of Canadian members. Also obtain a list of the lapsed members from Business Office.

2. Who should carry out the action item associated with 98-em-9. Darwin Anderson will write the letter.
3. How to do we attract more members
  - a. Focus meetings with other soils groups.
  - b. An improved Newsletter and Web site including job postings.
  - c. Workshops on a cost recovery basis. Perhaps money could be advanced from the symposia fund.
  - d.

**Action** Eric Beauchamp Ask for volunteers to serve on a membership committee AGM.

**MOTION:** Acceptance of the report. Moved by Sandra Landsburg, seconded by Yash Kalra. CARRIED

**22) *Glossary of terms (Ed Gregorich)***

Martin reported that there has been a lot of action on this year. There is a contract with CRC Press. There are four editors Martin Carter, Ed Gregorich, Larry Turchenic, Dennis Anger. Currently about 4000 pages must be compressed.

There is currently an editorial board of 12 members. Their task will be to edit the current MS. They hope to have the MS ready by mid 1999. It is intended to have a picture on each page of the final version.

**MOTION:** Acceptance of the report. Moved by Martin Carter, seconded by Darwin Anderson. CARRIED

**23) Joint Meeting with SSSA**

A joint meeting with SSSA was discussed. There was support for the concept.

**24) Audio-Recording**

Eric Beauchamp indicated to Brenda Head that CSSS was not interested in being involved at the Vancouver meetings. CSSS would be required to put up \$3000 that would only be recovered if enough tapes were sold. It was not clear whether CSSS or AIC would share the profit if there were any. There was little support for the concept.

**Action** Eric Beauchamp respond to Brenda re Council's lack of interest.

**25) Business Office Report**

(see attached)

**MOTION:** Acceptance of the Business Office report. Moved by Sandra Landsburg, seconded by Darwin Anderson. CARRIED

**Action** Eric Beauchamp express to Steve Sheppard Council's appreciation for his efforts.

**26) AAFC Advisory Board**

A "Tables" (formerly known as Committees) to examine Greenhouse Gas commitments re the Koyoto summit. AAFC (Policy Branch) is chairing one relating to Agriculture. Eric Beauchamp has suggested David Burton be CSSS representative. Eric Beauchamp attended a meeting in Toronto. They want a foundation paper by August 3, 1998.

**27) Fate of the CSSS Banner**

**MOTION:** Move that the existing banner be sent to the archives. Moved by Yash Kalra, seconded by Darwin Anderson. CARRIED

It was suggested that the CSSS logo be used in future. Will be discussed on at the New Council Meeting.

**28) *Publication of Teaching materials by N.G. Juma***

Requesting \$3000 to publish a digital version of the monoliths collected as part of the ISSS 1978.

Question has he approached the SJC Publications Fund? Tabled for the New Council Meeting

**29) *Letter of Welcome to New Members***

A letter was drafted by Eric Beauchamp. The draft was given to Darwin Anderson with a recommendation to take action on this.

**30) *New Business***

We need to have a Resolutions Committee. Yash Kalra agreed to chair the committee.

**31) *Miscellaneous***

**32) *Adjournment***

**MOTION:** Move that the meeting be adjourned. Moved by David Lobb, seconded by Sandra Landsburg. CARRIED