

**Minutes, CSSS Annual General Meeting
6 June 2012**

Meeting location: Maison St. Castin (conference centre),

In attendance: Barbara Cade-Menun, Denis Angers, Mervin St-Luce, Isabelle Royer, Kent Watson, Craig Drury and approximately 55 members

1. The meeting was opened at 17:30 by Denis Angers.
2. Approval of agenda: Moved by Richard Heck, seconded by Dan Pennock; carried.
3. Minutes from 2011 AGM entered. Angela Bedard-Haughn moved to approve, Isabelle Royer seconded; carried.
4. Secretary's Report:
 - a) Since the last AGM (in October in San Antonio), council has met once in person (here on Sunday), and twice by telephone conference call. Council voted on 8 electronic motions, by email.
 - b) Elections Report: Vacant positions for 2012 were President-Elect and Eastern Councillor. Frank Larney was elected by acclamation for President, while Isabelle Royer was elected by vote for Eastern Councillor. Note, only 64 ballots (of more than 300 members) were cast in this election. For 2013, positions open will be President-Elect, Western Councillor, student rep and potentially secretary. A call for nominations will be sent out in October, and elections will be held in December. Please consider running for a council position, and please vote.
 - c) Rules and By-Laws (elections committee): I would like to thank Angela Bedard-Haughn and Xiyang Hao, who also served on the elections committee. 125 ballots were received out of 360 sent out to last year's registered members, i.e. ballots were returned by 45% of members. For Rules amendments to be passed, we required approval by 2/3 of votes cast. No Rule amendment received less than 97% approval, so all Rules amendments can be considered passed. For By-Laws, unfortunately, the current By-Laws require approval by 2/3 of members, not ballots, for approval, and we did not receive ballots from 2.3 of members. So, based on this, the By-La amendments did not pass. We propose instead that we use the 2/3 approval of votes cast, rather than members, and would like to put this to a vote now. Barbara moved to approve By-Law amendments with 2/3 votes cast, seconded by Sina Adl. Carried
 - d) Draw of ballots for CSSS book: Student winner was Kim Schneider; non-student winner was Craig Drury.
 - e) Angela Bedard-Haughn moved to accept the secretary's report, Bert VandenBygaart seconded; carried.
5. Report of Treasurer (Kent Watson): See attached.
 - a) Paul Bullock (former treasurer) wrote the report; Kent Watson (new treasurer) presented the report.
 - b) The draft budget has to be amended, as there was income from Saskatoon
 - c) A \$20000 bond came due; was not reinvested on advice of Finance Committee (interest rates too low), moved to operating account
 - d) Trust fund about 26% mutual funds, 74% bonds, making money
 - e) Don Flaten noted that the equity of CSS went up.
 - f) There are some questions about numbers in the budget. Kent will work with Paul to sort this out. As such, Kent moved that to accept the budget as a draft report, pending approval by Council of the final budget. Don Flaten seconded. Carried.
 - g) Discussion: Dan Pennock commented that it cost us to meet jointly with the Americans at SSSA. Is this valuable to the Society? It may not be worth it, with a loss of \$6000. Dave Burton noted that for some people who can only go to one meeting per year, it is good to do this occasionally.
 - h) There was a suggestion that we save money by sending the newsletter by email instead of by mail. However, this is less popular with some members, so may need to do both.

6. President's Report:

- a) Council Membership: Council consisted of me, as President, Dave Lobb as Past-President. Frank Larney was elected to President-Elect. Barbara Cade-Menun continued as Secretary. Kent Watson was elected as Treasurer. Craig Drury continued to serve as CJSS Editor. Joselito Arocena continued to serve as the Western Councillor and Isabelle Royer was elected as Eastern Councillor. Mervin St-Luce continued as the Student Representative. Council members who will complete their term at the end of 2012 are: Dave Lobb, Joselito Arocena, Barbara Cade-Menun, and Mervin St. Luce.
- b) Society Membership: The current membership of CSSS, as of May 28, 2012 stands at 313, in the following categories:

Emeritus	13	
Fellow	9	
Fellow Emeritus	15	
Honourary	2	
Postdoctoral Fellow	14	
Student	97	
Regular Member	163	
Total		313

- c) Council Business: The last AGM was held just about half a year ago in San Antonio. Since then, Council has met once in person on June 3rd, and had two meetings via teleconference so far in 2012. The majority of the Council's business was carried out electronically. Details are provided in the Secretary's report. CSSS's Business Office continues to be operated by Steve Sheppard.
- d) Society Meetings: CSSS will meet jointly with MSSS in Winnipeg in 2013. Report to follow. Suggestions for the 2014 meeting of CSSS are encouraged and will be discussed later.
- e) Society Affiliations:
- 1) *Agricultural Institute of Canada*: CSSS continues to participate in the restructuring of the Agricultural Institute of Canada. Cynthia Grant has been representing the Society on the Ad Hoc restructuring committee, and will do so until the end of this year. One of our members, Richard Heck is a member of the AIC Board of Directors. The only major activity has been the members' survey, designed to assess the services that the members would like to see being provided by AIC. CSSS agreed to allow AIC to contact their members for input. CSSS continues to support the publication of the CJSS with AIC. CJSS Editor's report to follow. There is no current international project with AIC at the moment. AIC is developing proposals.
 - 2) *Canadian Societies of Geophysical Sciences*: CSGS is undergoing an expansion of membership and developing its functions. Dave Lobb has been representing CSSS in these discussions. The only thing new to report is that the documents of incorporation have been drafted. CSGS will hold its inaugural meeting at the CGU in Saskatoon in May 2013. Dave Lobb will be trying to get a soils session or field trip in the program to demonstrate CSSS's interests in CSGS.
 - 3) *International Union of Soil Science*: Nothing specific to report. Next meeting in 2014 in South Korea and in 2018 in Brazil.
- f) Committees
- 1) *Awards Committee*: The Awards Committee was established with Frank Larney, the President-Elect as Chair. Report to follow.
 - 2) *Rules Committee*: The vote on the revised Rules and By-Laws took place during the winter under the supervision of our Secretary, Barbara Cade-Menun. Results were reported earlier in the Secretary's report.
 - 3) *Elections Committee*:
An Elections Committee for this year will have to be established. Elections will have to be held for the positions of President-Elect, Western Councillor, Secretary and Student Rep.
- g) Special Projects: As funds permit, Council can decide to provide support to initiatives that benefit the Society, its members and the advancement of Canadian soil science in general. So far this year, Council has received and approved one proposal. A request for support was received from the *12th North American Forest Soils Conference* that will be held in Montana in 2013. This conference is held every 5 years to bring together North American (and international) scientists who are interested in forest-soil relationships. At their request, Dr. Ken Van Rees was appointed

CSSS representative in the Conference organizing committee. A financial contribution of \$1000 was awarded to the Conference. The financial contribution will be used to fund four (4) registration grants (\$250 each) for students. Priority will be given to Canadian graduate students. The Conference will handle the selection of students as part of their award selection process. The Conference and the awards for students will be advertised in our newsletter.

- f) Denis moved to accept the President's report. Bert VandenBygaart seconded; carried.
7. Reports from Committees
 - a) Awards Committee: presented by Dan Pennock. The Awards committee consisted of Frank Larney, Ann Naeth and Dan Pennock. There were no fellows in the CSSS this year. There was one Soil Science in Society award, to Maja Krzic. There were 32 applicants for student travel awards. Twelve were awarded, one declined. Ten books were awarded to outstanding undergraduates in Soil Science. There was a suggestion from the Awards Committee to appoint a liaison at each university for CSS, and use the liaison to find out about students for awards, promote CSSS, etc. Dan moved to accept the report from the awards committee, Craig Drury seconded; Discussion: Fran Walley wants more clarity as to who is eligible for awards. Carried.
 - b) Pedology Subcommittee: presented by Dan Pennock. The Pedology subcommittee met on June 4. They thanked the Council for funding the colour photos in the special issue of CJSS on pedology, and also thanked AAFC and Scott Smith. The next product will be to publish the 4th edition of CSSS soil classification, but instead decided to publish a field handbook. All royalties will come back to CSSS. Contact Angela Bedard-Haughn for info on contributing. Dan moved to accept the Pedology Subcommittee report, Isabelle Royer seconded. Discussion: Bert VandenBygaart noted that David Lobb has 100 copies of the special issue of CJSS, which can be purchased for \$15.00.
 8. CJSSS Editor's Report (Craig Drury): See separate handout in file. Craig moved to accept the CJSS Editor's Report; Daniel Sorrette seconded; carried. Barbara commented that if the Rules and By-Laws are passed, the CJSSS will no longer be a voting member of council.
 9. Student Representative's Report (Mervin St-Luce): We have 97 student members, which is the same as last year. The travel award was increased to 12 at \$600 or 10 at \$750 for US conferences. 77 students are registered for this meeting, including those from AQSS. There are 61 presentations (35 oral, 26 posters. There is a full roster of students to assist with every session, and Mervin thanked the students for their assistance. Denis thanked Mervin for organizing this. Mervin encouraged students to run for council next year. Mervin moved to accept the report; Isabelle seconded. Discussion: Fran Walley commented that many more students attend when the CSSS meeting is in Canada than in the US, and it is important for students to attend. Carried.
 10. Conferences:
 - a) Current meeting: Martin Chantigny presented information on the current meeting. Everything is going well so far; more than 200 presentations, including posters. There are 244 attendees; it helped to have CLRN meet with CSSS/AQSS. He acknowledged Isabelle Royer, who has dealt with an avalanche of emails, and Mervin who took care of finding volunteer students. Staff at the hotel have done a great job to make things go smoothly; will write a letter of thanks. Martin moved to accept the report; Isabelle Royer seconded; Bert thanked Martin. Carried.
 - b) 2013 meeting in Winnipeg: Dashi Kumaragamage presented. It will be held with the MSSS. Theme: Soil Science, the centre of it all. 23-25 July, with pre-conference workshops and tours. See attached handout. There may be a tour to Churchill. Dashi moved to accept the report, Isabelle Royer seconded; comment: CLRN is looking to meet with us again; carried.
 - c) 2014 meeting: possibilities are Southern Ontario, CGU meeting in Montreal, maybe Maritimes? Lethbridge? Comment from Myles Dick: if CGU meeting is in Montreal, meeting with them would be a good idea. Joann Whalen: IHSS meeting will be in Montreal in 2015, so that might be too much in Montreal.

11. Resolutions: Denis moved two resolutions of appreciation: to the organizing committee of the conference, and to Craig Drury and Barbara Cade-Menun for organizing the judging of the student posters and presentations. Seconded by Keith Reid; carried.
12. New Business: Appointment of financial reviewers: we need to replace Giza Racz with someone from academia; Myles Dick volunteered. Don Flaten moved to appoint Myles to the committee, seconded by Aaron Glen; carried.
13. New Business from the floor: members of the Pacific Regional Soil Science Society (PRSSS) proposed to form a relatively informal subcommittee on education in soil science, to enhance education across the country, to meet once per year at annual conference of CSSS. A show of hands indicated there was interest in this new subcommittee. Maja will email with more information to those interested.

Meeting adjourned at 19:03, 5 June 2012.

Submitted by Barbara Cade-Menun, CSSS Secretary

Agenda

CSSS Annual General Meeting

June 5th, 2012

17:30-19:00

Lac-Beauport, Québec

- 1) Call to order (D. Angers)
- 2) Approval of agenda
- 3) Minutes from 2011 AGM (B. Cade-Menun)
- 4) Business arising from 2011 minutes
- 5) Secretary's Report (B. Cade-Menun)
- 6) Treasurer's Report (K. Watson)
- 7) President's Report (D. Angers)
- 8) Report of Committees
 - a. Awards (F. Larney, D. Pennock)
 - b) *pedology sub committee*
- 9) CISS Editor's Report (C. Drury)
- 10) Student Representative Report (M. St. Luce)
- 11) Conferences
 - a. 2012 (Québec, M. Chantigny)
 - b. 2013 (Winnipeg, Darshani Kumaragamage)
 - c. 2014
- 12) Resolutions
- 13) New Business
 - a. Appointment of financial reviewers (K. Watson)
- 14) Business arising from the floor
- 15) Adjourn *- M*

Canadian Society of Soil Science 2011 Treasurers' Report

Kent Watson and Paul Bullock
Canadian Society of Soil Science Annual General Meeting, June 3-7, 2012
Lac Beauport, Quebec

Financial Reports for 2011

As usual, it is a challenge to forecast some expenses and income up to 2 years in advance. The CSSS 2011 income expense statement shows the society continues to be very healthy financially, mainly as a result of unprecedented levels of income from conferences.

CSSS Operating Funds Income and Expenses

Total income in 2011 was much more than budgeted (Table 1) as a result of two unanticipated income sources. The 2010 Saskatoon conference generated a record \$18,000 of revenue which came through in 2011. In addition, a \$20,000 transfer of funds from the Trust Account was made to rebalance the amount owing to the operating account from previous years. If you remove these two items from the income column, the total income is only slightly higher than the budgeted amount, mainly because of higher than expected membership fees. Trust Fund income has slowly declined from the high level in 2008, when the release of new publications increased royalty payments.

Expenses in 2011 were close to budget except for the special contribution made for color figures in a recent CJSS publication (Table 1). Income vastly exceeded expenses in 2011 but if the two unanticipated income items are removed, the balance would be very close to the shortfall projected.

CSSS Balance Sheet for Trust and Operating Accounts

Equity in the CSSS Trust Fund declined in 2011 because of the \$20,000 transfer to the operating account (Table 2). If that factor is removed, the Trust Fund earned a return of just over 2% in 2011. This is below the target rate of 5% annual growth recommended by the Finance sub-committee. In 2011, some additional medium term bonds were acquired to replace some of those which had expired. The returns from bonds have declined with low interest rates. Part of the rationale for transferring \$20,000 to the operating accounts was that term deposits provide comparable rates of return to bonds. Thus, it is expected that interest payments in the operating accounts will increase. As of December 2011, the Trust fund held approximately 26% of its assets in equity funds and mutual funds. The majority of the Trust Fund (74%) is held as a series of different types of bonds with interest rates ranging between 4.16% and 5.53% and staggered maturity dates from September 2011 through December 2020.

The combination of funds in the CSSS savings account and term deposits provides a healthy buffer in case of large and unanticipated CSSS expenses. The CSSS remains financially healthy.

Budget Proposed for 2013

There are no major changes anticipated for the 2013 financial year (Table 3). The term deposits in the operating accounts are expected to increase interest earnings. Membership revenue is expected to remain at levels similar to 2010 and 2011. Potential conference revenues from the 2013 meeting in Manitoba are difficult to forecast and has been left at zero.

The student travel award value has been increased from \$500 to \$600, which is a \$1,200 increase for the total cost of 12 travel awards. Other expenses are expected to remain at similar levels.

Currently, there are no special projects anticipated for the Trust Fund. However, CSSS certainly is in a financial position to fund a special project if an appropriate initiative is identified.

The small deficit forecast for 2013 will not create any financial problems for CSSS.

Council voted to budget \$5000.00. (\$1000.00 per year.) to support NSERC Women in Soil Science. Council voted to budget \$1000.00 for four Canadian student travel awards for the North American Forest Soil Conference.

Financial Reports for 2010

Table 1. CSSS Income & Expense Statement for Jan. 1 to Dec. 31, 2011 and Historical Years

	2009	2010	2011	2011 Budget
		----- Actual -----		
Income				
Membership & Publication Fees				
Membership & publication fees by cheque	\$ 6,005.21	\$ 5,235.53	\$ 3,512.34	
Membership & publication fees online (Net in 2009-10, Grc	\$ 17,733.59	\$ 20,694.73	\$ 26,995.43	
Service fee for online collection (2011 only)			\$ (2,264.14)	
Net Membership & Publication Fees	\$ 23,738.80	\$ 25,930.26	\$ 28,243.63	\$ 24,000.00
Conference Income	\$ 11,192.20		\$ 17,968.96	\$ -
Income for Trust Received into Operating Account				
CNH and BNY trust deposits	\$ 2,108.00	\$ 2,090.00	\$ 4,128.00	
Publication royalties earned	\$ 4,999.35	\$ 4,102.02	\$ 1,709.98	
Total Income from Trust	\$ 7,107.35	\$ 6,192.02	\$ 5,837.98	\$ 7,000.00
Other Income			\$ 134.71	\$ -
Charitable Donations	\$ 295.00	\$ 60.00	\$ 80.00	\$ 300.00
Interest Earnings on SICU Chequing Account	\$ 14.86	\$ 3.07	\$ -	\$ -
Interest Earnings on SICU Savings Account	\$ 706.12	\$ 785.68	\$ 1,121.37	\$ 800.00
Transfers from Trust to Operating Account	\$ -	\$ -	\$ 20,000.00	
Total Income	\$ 43,054.33	\$ 32,971.03	\$ 73,386.65	\$ 32,100.00
Expenses				
Operating Expenses				
Office Contract/Expenses	\$ 7,102.52	\$ 6,546.35	\$ 6,736.50	\$ 8,000.00
Newsletter/Proceedings	\$ 2,617.49	\$ 2,855.40	\$ 2,069.17	\$ 2,500.00
AGM /Student Reception	\$ 356.55	\$ 862.59	\$ 11,532.59	\$ 3,500.00
Council Travel	\$ 995.16	\$ 652.95	\$ 300.00	\$ 2,700.00
AIC Dues	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
IUSS dues	\$ 1,373.41	\$ 1,428.84	\$ 1,480.28	\$ 1,600.00
Other Operating Expenses	\$ 60.00	\$ 361.74	\$ 173.60	\$ 500.00
CSSS and Soils of Canada website	\$ 8,040.00	\$ 924.00	\$ -	\$ 1,500.00
Total Operating Expenses	\$ 21,545.13	\$ 14,631.87	\$ 23,292.14	\$ 21,300.00
Publications Fees Paid (CJSS, CJPS, CJAS, Agri-week)	\$ 5,945.06	\$ 5,089.10	\$ 4,387.70	\$ 6,000.00
Expenses Payable by Bentley and Publications Trust				
- Bentley Speaking Award	\$ 1,000.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
- President's Poster Award	\$ 1,000.00	\$ 1,400.00	\$ 1,000.00	\$ 1,000.00
- Student Travel Award	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
- CSSS Conference Travel Award	\$ -	\$ -	\$ -	\$ -
- Undergraduate Book Award	\$ 870.48	\$ 583.18	\$ 525.31	\$ 1,000.00
- Special Trust Projects			\$ 4,500.00	
Total Expenses Payable by Trust	\$ 8,870.48	\$ 9,483.18	\$ 13,025.31	\$ 9,000.00
Total Expenses	\$ 36,360.67	\$ 29,204.15	\$ 40,705.15	\$ 36,300.00
Net Income Over Expenses/(Loss)	\$ 6,693.66	\$ 3,766.88	\$ 32,681.50	\$ (4,200.00)

Table 2. CSSS Balance Sheet for Dec. 31, 2011 and Historical Years

1. CSSS Trust Fund

	Dec. 31/09	Dec. 31/10	Dec. 31/11
Assets			
CIBC Wood Gundy (cash & equivalents)	\$ 7,084.66	\$ 660.60	\$ -
Fixed Income Investments (e.g., bonds)	\$ 233,674.27	\$ 223,322.94	\$ 234,811.77
Equities	\$ 49,668.70	\$ 54,086.90	\$ 48,708.20
Mutual Funds/segregated funds	\$ 21,389.87	\$ 51,426.25	\$ 32,981.79
Total Assets	\$ 311,817.50	\$ 329,496.69	\$ 316,501.76
Transfers			
Funds Transferred to Operating	\$ -	\$ -	\$ 20,000.00
Liabilities			
Net Funds Payable to Operating*	\$ (955.59)	\$ 2,335.57	\$ (10,477.10)
Total Liabilities	\$ (955.59)	\$ 2,335.57	\$ (10,477.10)
Total Equity in Trust	\$ 312,773.09	\$ 327,161.12	\$ 326,978.86
Change in Trust Fund Equity for Year	\$ 312,773.09	\$ 14,388.03	\$ (182.26)
Approximate Distribution of Equity			
Bentley Trust (85%)	\$ 265,857.13	\$ 278,086.95	\$ 277,932.03
Publications Trust (15%)	\$ 46,915.96	\$ 49,074.17	\$ 49,046.83
Total	\$ 312,773.09	\$ 327,161.12	\$ 326,978.86

* Note Regarding Net Funds Payable from Trust to Operating			
Trust Income Received into Operating	\$ 7,107.35	\$ 6,192.02	\$ 25,837.98
Trust Expenses Paid by Operating	\$ 8,870.48	\$ 9,483.18	\$ 13,025.31
Net Funds Payable to Operating	\$ 1,763.13	\$ 3,291.16	\$ (12,812.67)
Accumulated Payable from Prev. Yr.	\$ (2,718.72)	\$ (955.59)	\$ 2,335.57
Current Accumulated Payable	\$ (955.59)	\$ 2,335.57	\$ (10,477.10)

2. CSSS Operating Accounts

	Dec. 31/09	Dec. 31/10	Dec. 31/11
Assets			
Sunova Credit Union chequing acct	\$ 2,854.80	\$ 3,348.65	\$ 2,176.84
Sunova Credit Union savings acct	\$ 49,486.85	\$ 52,272.53	\$ 45,964.04
Sunova Credit Union surplus shares	\$ 160.39	\$ 160.39	\$ 196.95
Sunova Credit Union common shares	\$ 565.00	\$ 625.00	\$ 685.00
Sunova Credit Union Term Deposit 1	\$ -	\$ -	\$ 20,000.00
Sunova Credit Union Term Deposit 2	\$ -	\$ -	\$ 20,000.00
Accounts receivable from trust (net)	\$ (955.59)	\$ 2,335.57	\$ (10,477.10)
Total Assets	\$ 52,111.45	\$ 58,742.14	\$ 78,545.73
Liabilities			
Sunova CU Uncashed cheques	\$ 571.35	\$ 694.92	\$ 533.12
Total Liabilities	\$ 571.35	\$ 694.92	\$ 533.12
Total Equity in Operating Accounts	\$ 51,540.10	\$ 58,047.22	\$ 78,012.61
Change in Operating Account Equity for Year		\$ 6,507.12	\$ 19,965.39

3. Overall Equity for CSSS (Trust + Operating)

	Dec. 31/09	Dec. 31/10	Dec. 31/11
Overall Equity for CSSS (Trust + Operating)	\$ 364,313.19	\$ 385,208.34	\$ 404,991.47
Change in Overall Equity for CSSS for Year		\$ 20,895.15	\$ 19,783.13

Table 3. CSSS Proposed and Historic Budgets plus Historical Income and Expenditures

	2010 Actual	2011 Actual	Approved 2011 Budget	Approved 2012 Budget	Proposed 2013 Budget
Income					
Membership and Publication Fees	\$25,930	\$28,244	\$24,000	\$24,000	\$26,000
Conference Income	\$0	\$17,969	\$0	\$0	\$0
Income from Trust Received into Operating Account	\$6,192	\$5,838	\$7,000	\$7,000	\$5,500
Other Income	\$0	\$135	\$0	\$0	\$0
Charitable Donations	\$60	\$80	\$300	\$200	\$100
Interest Earnings on Chequing and Savings Accounts	\$789	\$1,121	\$800	\$800	\$1,200
Transfers from Trust and Retained Publications Earnings	\$0	\$20,000	\$0	\$0	\$0
Total Income	\$32,971	\$73,387	\$32,100	\$32,000	\$32,800
Expenses					
Operating Expenses					
Office Contract/Expenses	\$6,546	\$6,737	\$8,000	\$8,000	\$7,500
Newsletter/Proceedings	\$2,855	\$2,069	\$2,500	\$3,000	\$3,000
AGM / Student Reception	\$863	\$11,533	\$3,000	\$1,000	\$1,000
Council Travel	\$653	\$300	\$2,700	\$1,000	\$1,000
AIC Dues	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
IUSS dues	\$1,429	\$1,480	\$1,600	\$1,600	\$1,600
Other Operating Expenses	\$362	\$174	\$500	\$500	\$500
CSSS and Soils of Canada websites	\$924	\$0	\$1,500	\$1,500	\$1,500
Digital Financial Records	\$0	\$0	\$0	\$500	\$0
Total Operating Expenses	\$14,632	\$23,292	\$20,800	\$18,100	\$17,100
Publications Fees Paid (CJSS, CJPS, CJAS, Agri-week)	\$5,089	\$4,388	\$6,000	\$6,000	\$6,000
Expenses Payable by Bentley and Publications Trust					
- Bentley Speaking Award	\$1,500	\$1,000	\$1,000	\$1,000	\$1,000
- President's Poster Award	\$1,400	\$1,000	\$1,000	\$1,000	\$1,000
- Student Travel Award	\$6,000	\$6,000	\$6,000	\$6,000	\$7,200
- CSSS Conference Travel Award	\$0	\$0	\$0	\$0	\$0
- Undergraduate Book Award	\$583	\$525	\$1,000	\$1,000	\$1,000
- NSERC Women in Soil Science (5000 for 5 Yrs)				\$1,000	\$1,000
- N. American Forest Conference (1000 every 5Yrs)				\$1,000	\$0
- Special Trust Fund Projects (CSSS Journal?)	\$0	\$4,500	\$0	\$0	\$0
Total Expenses Payable by Trust	\$9,483	\$13,025	\$9,000	\$11,000	\$11,200
Total Expenses	\$29,204	\$40,705	\$35,800	\$35,100	\$34,300
Net Income Over Expenses/(Loss)	\$3,767	\$32,682	-\$3,700	-\$3,100	-\$1,500

Canadian Journal of Soil Science
Editor-in-Chief Report
Craig Drury
June 1, 2012

I would like to express my sincerest appreciation to Dr. Joann Whalen and Dr. Martin Chantigny, CJSS Editors, Dr. Marie Boehm, the new Special Issues Editor and the retiring Associate Editors Scott Chang, Denis Curtin, Annemieke Farenhorst, and W. Dan Reynolds for their hard work and dedication to our journal. I would also like to welcome Angela Bedard-Haughn, Jean-Philippe Bellenger and Myrna Simpson, the new Associate Editors on the CJSS Editorial board. The tremendous support and expertise provided by Tim Fenton and Laurie Scott has also contributed to the success of our journal.

Changes to the CJSS Editorial Board Structure

The structure of the CJSS Editorial Board has changed as a result of the increases in submissions. We now have three Editors for our journal instead of one to spread the workload, to ensure the continuity from one year to the next, and to decrease the turn-around time of papers. Dr. Joann Whalen has changed roles from being the Special Issues Editor to CJSS Editor, and Dr. Martin Chantigny has assumed the CJSS Editor role as well. Their help and support of our journal is gratefully appreciated.

Each of the Editors will serve a three-year term with one Editor retiring each year. In the third year of an Editors term, he/she will be the Editor-in-Chief. In addition to handling 1/3 of the regular issue papers, the Editor-in-Chief will also represent the journal as a member of the Canadian Society of Soil Science (CSSS) Council, present the CJSS report at the CSSS AGM and represent the journal as a member of the Scientific Journals Committee (SJC). The SJC oversees the operations of the three AIC journals (Canadian Journal of Soil Science, the Canadian Journal of Animal Science and the Canadian Journal of Plant Science).

The following is the 2012 CJSS Editorial Board.

Editor-in-Chief:	Craig F. Drury (3 rd year)
Editor:	Joann Whalen (2 yr term)
Editor:	Martin Chantigny (3 yr term)
Special Issues Editor:	Marie Boehm (3 yr term)
Assistant Editor:	O. Brian Allen

Associate Editors:

Lito Arocena	Bing Si
Angela Bedard	Steve Siciliano
Nicolas Belanger	Myrna Simpson
J.P. Bellenger	Jeff Strock
David Burton	Mario Tenuta

Jean Caron	Bert VandenBygaart
Richard Engel	Claudia Wagner-Riddle
Claudia Goyer	Xueming Yang
Newton Lupwayi	Noura Ziadi
Paul Sanborn	Francis Zvomuya

Special Issues:

Marie Boehm is the new Special Issues Editor. We have one Special Issue that is in progress (12 submissions to date) and one that will be proposed and discussed at the conference for possible submissions later this fall. The two Special Issues are:

1. Freeze-Thaw Processes and Frozen Soils with Barbara Cade-Menun, Martin Chantigny and Ymène Fouli as Guest Editors.
2. Long-term Field Sites for Agricultural Research and Monitoring: Past, Present and Future Importance. Guest Editors will be chosen after the CSSS Special session on this topic in June in Quebec (proposed).

Journal Status

There were 116 papers submitted to CJSS in 2011 of which 95 were 'regular issue' papers, 10 were Special Issue papers, 10 short communications and 1 review paper (Table 1). Thirty nine papers were accepted, 56 papers were rejected, 8 were withdrawn and 13 papers are still in review as of May 18, 2012. For the papers that have reached a decision, 38% have been accepted, 54% have been rejected and about 8% were withdrawn. The acceptance/rejection rate for papers submitted in 2011 was considerably lower than for paper submitted in 2010. In 2010, 56% of the 167 papers submitted were accepted, 37% rejected, and 7% withdrawn.

In 2012, 64 papers have been submitted of which 12 were special issue papers.

There were 61 papers submitted from 20 countries outside of Canada in 2011 (i.e. 53%) which was similar to the percentage of papers (53%) submitted from outside of Canada in 2010 (Table 2). There were on average 4.6 regular issue papers assigned to any one reviewer in 2011 with a range from 1 to 8 (Table 3).

The average amount of time for authors of regular papers to be contacted about the status of their paper that would ultimately be accepted was 81 days in 2011 which was shorter than the 97 days for papers submitted in 2010. Authors of rejected papers were notified within 59 days in 2011 versus 82 days in 2010 (Table 4). Hence we have reduced the turn-around times. The average time to reach a final decision for the regular issue papers was 194 days for accepted papers and 76 days for rejected papers. The time period for first contact with Special Issue papers was 63 days for accepted papers and the average time for a final decision was 176 days (Table 4). These turn-around times were also considerably

better than for SI papers submitted in 2010. In 2010, the time period for first contact with Special Issue papers was 109 days for accepted papers and the average time for a final decision was 257 days.

In 2011, there were 82 papers published in CJSS including 44 regular issue papers, 37 papers in a special issue/section and 1 review paper as well as 1 letter to the Editor (Table 5).

We do not have the 2011 impact factor (IF) numbers for CJSS as these will not be released until the fall. The last figures we have are for 2010 where the IF was 1.12 and the 5-yr IF was 1.20 with a half-life which has been consistently greater than 10 years.

Special Issues/Sections

In 2011, the following Special Issues/Sections were published:

1. Flow and Transport in Layered Soils (Guest Editors: Bing Si, Myles Dyck and Gary Parkin – 8 papers published).
2. Mitigation of Phosphorus Losses from Agriculture (Guest Editors: Tiequan Zhang and Keith Reid - 13 papers published).
3. Soils of Canada (Guest Editors: Dan Pennock, Lito Arocena and Scott Smith – 16 papers published).

In 2012, the following Special Issues were published:

1. Soil Quality and Management of World Mollisols (Guest Editors: Xiaobing Liu, Ted Huffman, Bing Si and Richard M. Cruse - 20 papers published).
2. Land Reclamation (Guest Editor: Anne Naeth – 21 papers published).

Issues in Progress:

1. Freeze-Thaw Processes and Frozen Soils (Guest Editors: Barbara Cade-Menun, Martin Chantigny and Ymène Fouli – 12 Submissions).

Table 1. 2011 Submissions by Type and Outcome

TYPE	No.	%	ACCEPTED	REJECTED	WITHDRAWN	PENDING
Paper	95	82	25	49	8	13
Short Communication	10	8.5	3	5		2
Special Section/Issue	10	8.5	10	0		0
Review	1	1	0	1		0
Letter	0	0	0	0		0
TOTAL	116	100	39	56	8	13

Table 2. 2011 Submissions by Country

Country	P	SC	RV	SI	Ltr	Total
Armenia	1					1
Belgium	3					3
Brazil	1					1
Canada	40	6		9		55
China	24					24
Cyprus	1					1
Egypt	2					2
Germany				1		1
India	6	1				7
Iran	2					2
Malaysia	1					1
Nigeria	3					3
Pakistan	2					2
Poland	1					1
Saudi Arabia	1					1
Slovenia	1	1				2
Sri Lanka	1					1
Taiwan			1			1
Tunisia	1					1
Turkey	4	1				5
United States		1				1
TOTAL	95	10	1	10	0	116

Table 3. 2011 Number of Manuscripts Assigned

Associate Editor	Assigned	Accepted	Rejected	WD	In Progress
Associate Editor 1	1		1		0
Associate Editor 2	4	1	2		1
Associate Editor 3	3		2		1
Associate Editor 4	4	1	1		1
Associate Editor 5	4		4		
Associate Editor 6	4	1	2		1
Associate Editor 7	3	3			
Associate Editor 8	4		4		
Associate Editor 9	6	2	4		
Associate Editor 10	6		5		1
Associate Editor 11	7	3	4		
Associate Editor 12	4	1	3		
Associate Editor 13	6	2	2		2
Associate Editor 14	4	1	1		2
Associate Editor 15	5	1	2		2
Associate Editor 16	4	3	1		
Associate Editor 17	4	1	2		1
Associate Editor 18	5	2	2	1	1
Associate Editor 19	8	4	2	1	1
Associate Editor 20	6	3	2	1	0
EIC	14		9	5	
Sub-Total	106	29	56	8	13
Guest Editor – Special Issues					
Chanasyk	3	3			
Liu	1	1			
Miller	2	2			
Naeth	2	2			
Simpson	2	2			
Smith	1	1			
Sub-Total	10	10			
Grand Total	116	39	56	8	13

Table 4. 2011 Submissions – Average Time to Author and Final Decision

Associate Editor	Average Time – Accepted		Average Time – Rejected	
	1 st contact with Author	Final Decision	1 st contact with Author	Final Decision
Associate Editor 1			178	178
Associate Editor 2	78	123	56	56
Associate Editor 3			83	170
Associate Editor 4	192	325	103	103
Associate Editor 5			40	40
Associate Editor 6	55	384	43	60
Associate Editor 7	68	207		
Associate Editor 8			92	140
Associate Editor 9	22	94	66	60
Associate Editor 10			57	82
Associate Editor 11	70	217	43	55
Associate Editor 12	91	160	91	91
Associate Editor 13	101	155	56	56
Associate Editor 14	150	299	149	149
Associate Editor 15	129	193	94	94
Associate Editor 16	93	187	120	120
Associate Editor 17	65	217	49	49
Associate Editor 18	74	162	44	94
Associate Editor 19	71	183	65	128
Associate Editor 20	74	157	105	105
Rejected without review			17	17
Weighted Average	81	194	59	76
Guest Editor – Special Issues				
Weighted Average	63	176		

Table 5. 2011 Manuscripts published by section

Section	Total
Review	1
Ecology, biological processes and plant interactions	9
Composition and chemical processes	7
Physical processes and interfaces	6
Genesis, landscape processes and relationships	4
Contamination and environmental stewardship	3
Management for agricultural, forestry and urban uses	14
Agrometeorology	1
Letter to Editor	1
Special Issue/Section – Mitigation of Phosphorus Losses from Agriculture	13
– Flow and Transport in Layered Soils	8
– Soils of Canada	16
Total	83

CSSS Annual Meeting 2013
Co-hosted by the Manitoba Soil Science Society
Held in Winnipeg, Manitoba

Update, June 1, 2012
Submitted by David Lobb

A) Proposed Conference Theme

The proposed theme of the conference is "*Soil Science: The Center of It All*", with a tag line, "*CSSS/MSSS 2013 in Winnipeg: The Heart of the Continent*".

A number of the sessions will also have themes. Two sessions already being developed will focus on agricultural watershed research and greenhouse gas research. With NAHARP II and WEBs II ending early in 2013, there may be an opportunity to have sessions focused on these programs.

B) Proposed Program

Dates: Monday, July 22nd to Thursday, July 25th

- Monday – daytime preconference tours and workshops; evening registration & welcome reception
- Tuesday – daytime oral and poster sessions; evening open
- Wednesday – daytime oral and poster sessions; evening banquet
- Thursday – morning oral and poster sessions; afternoon open for post-conference tours or workshops

C) Proposed Venue

The conference will be held on the Fort Garry Campus of the University of Manitoba. This venue provides a variety of options for oral sessions, poster sessions, administrative support, food and accommodation. In addition to the campus accommodations, hotel accommodations and a shuttle service will be provided.

The welcome reception on the Monday evening will be held outside of the city and will follow the field tours. For those not taking part in the field tours, busing will be provided from the university and the hotel to ensure everyone can take part in the reception.

The banquet will be held in downtown Winnipeg, in the Forks area, possibly at the Fort Garry Hotel or the Inn at the Forks hotel. Busing will be provided between the Fort Garry Campus and downtown.

D) Organizing Committee

The Organizing Committee has been established and will have its third meeting Thursday May 24th.

- Conference Chair - David Lobb (also serves at CSSS liaison through his role as Past President, CSSS)
- Local Arrangements/Accommodations/Venue/Meals/Transportation Committee - Paul Bullock, Chair
- Promotion/Communication/Registration Committee - Sheri Grift, Chair
- Treasurer/Finance/Fundraising/Sponsorship Chair - Marla Riekman and Don Flaten

- Field Tour Committee - Don Flaten and David Lobb (with help from Selena Randall, Bob Eilers, Wally Fraser, Mario Tenuta and others) to organize a tour on the Monday. A second tour on the Monday or Thursday/Friday is being considered. A tour to Churchill is also being considered.
- Technical Program Committee - Darshi Kumaragamage and Francis Zvomuya (with help for oral and poster coordinators)
- Student Program Committee - TBD
- Pre or Post Conference Workshops chairs, if needed.

E) Issues for Discussion

i) Awards program

MSSS will be using this joint conference as their AGM in 2013, rather than holding it in the winter. MSSS provides student members with oral and poster awards at their AGM, and will plan to do so at the CSSS/MSSS conference. This should not present a problem with the CSSS awards, but both efforts should be coordinated.

ii) Finances, cost and revenue sharing

MSSS does not have a large financial reserve, so it is looking for financial sponsors to support the meeting and its organization. One source of funding is \$15k from the UofManitoba to bring conferences to campus. We will also be soliciting government and corporate sponsorship.

Paul Bullock has been working on a budget and supporting information to facilitate a discussion between MSSS and CSSS about possible up-front financial support from CSSS and a cost/revenue sharing agreement. Paul will circulate the budget as soon as it is available. At this stage we do not foresee the need for upfront financial support from CSSS. We are also in discussions with other organizations (CSFAM, CLRN and CSA) about partnering in the conference. We anticipate that cost/revenue sharing would be based membership, as has been done in the past. Discussion on these issues should be initiated at the CSSS Council meeting in Quebec.

iii) Scheduling of CSSS Council Meeting and CSSS Business Meeting

Given the proposed program, we presume that CSSS Council would probably like to meet at the start of the conference (Monday afternoon?), and that the CSSS AGM would probably occur Wednesday over lunch or late Wednesday afternoon prior to the banquet. If that is agreeable, the MSSS would probably occur Tuesday over lunch or late Tuesday afternoon. If there are other partner organizations and they which to hold meetings, these would also take place on the Tuesday.