

**Minutes, CSSS Annual General Meeting
5 May 2014**

Meeting location: Banff Park Lodge, Banff, AB

In attendance: Barbara Cade-Menun, Kent Watson, David Burton, Martin Chantigny, Alison Murata, Frank Larney, Bobbi Helgason and approximately 45 members

1. The meeting was opened at 17:15 by David Burton.
2. Approval of agenda: Moved by Sue Grayston, seconded by Mehdi Sharifi; carried.
3. Minutes from 2013 AGM: these were unavailable for review by membership, and so could not be approved at the AGM.
4. Secretary's Report:
 - a) Since the last AGM (in July 2013 in Winnipeg), council has met once in person (here on Sunday), and twice by telephone conference call. Council voted on 7 electronic motions, by email.
 - b) Elections Report: Vacant positions for 2012 were President-Elect and Eastern Councillor. Barbara Cade-Menun was elected President, while Richard Heck was elected Eastern Councillor. Voter turnout was about 66% of members. For 2015, positions open will be President-Elect, Western Councillor, student rep and potentially secretary. A call for nominations will be sent out in October, and elections will be held in December. Please consider running for a council position, and please vote.
 - c) Outgoing council members (Denis Angers, Isabelle Royer, Joann Whalen) are thanked for their many and valued contributions to CSSS council. Incoming council members (Barbara Cade-Menun, Martin Chantigny and Richard Heck) are welcomed to council. The CSSS is very grateful to those to let their names stand for election to the Society executive.

As of January 1, 2014, the CSSS Council executive is:

President David Burton dburton@dal.ca
President-Elect Barbara Cade-Menun barbara.cade-menun@agr.gc.ca
Past-President Frank Larney francis.larney@agr.gc.ca
Secretary Sina Adl sina.adl@usask.ca
Treasurer Kent Watson kwatson@tru.ca
Eastern Councillor Richard Heck rheck@uoguelph.ca
Western Councillor Bobbi Helgason bobbi.helgason@agr.gc.ca
Graduate Student Representative Alison Murata amurata@ualberta.ca
CJSS Editor-In-Chief Martin Chantigny martin.chantigny@agr.gc.ca

5. Treasurer's Report (Kent Watson): See appendix for full report.
 - a) Report on income from Winnipeg received at last minute, and was not incorporated fully into budgets presented at AGM.
 - b) Having a May meeting has made it difficult to get all the expense information for 2013 before the AGM. The report has been sent to the auditors, but they have not signed off on it yet.
 - c) Kent moved to accept the budget for 2015; Seconded by Bert VandenBygaart; Discussion: There was a question as to whether we plan to grow the funds (answer yes). Another comment asked why council travel had increased from last year. There was discussion that it was too low; it was unused in past years, but was raised to be more realistic for those needing it. Another comment was made that no council member should ever pay out of pocket to attend the meeting, so claimable amount should not be limited to \$300, but should be raised to cover all costs for all council members as needed.
 - d) Kent called for volunteers for auditing; Edith Olson and Sheilah Nolan volunteered; a third auditor is still needed.
6. President's Report:
 - a) Council Membership – Would like to thank Isabelle Royer, Denis Angers and Joann Whalen whose terms on Council have ended since the last AGM. Their service to the Society is appreciated. I would

also like to welcome Richard Heck (Eastern Councillor), Martin Chantigny (Editor-in-Chief) and Barbara Cade-Menun (President-Elect) to Council. I would also like to thank Frank Larney our Past President for his support and continued help over the past number of months.

- b) Society Membership – I do not have the final membership numbers for this year but our membership appears to be stable at about 330 members.
- c) Council Business – Council has met in person once and had two teleconference calls since our last AGM. A total of 7 e-mail motions have been voted on by Council since the last AGM. We formed an *ad hoc* Soil Education Committee, which will have its initial meeting at these meetings tomorrow afternoon. I would like to thank Steve Sheppard and Barbara Sanipelli in the CSSS business office for their efforts, particularly Steve's work on our Bylaws document.
- d) Society Meetings – Next year we are meeting in Montreal with ISMOM, Barbara will be providing an update on this later in the meeting. We are soliciting proposals for the 2016 and 2017 meetings. There is a proposal from the SSSA that the Canadian and Mexican societies of soil science meet jointly in San Diego on January 3-12, 2019.
- e) Society Affiliations:
 - CSGS – David Lobb has continued to be CSSS's led in establishing the terms of reference document for the Canadian Societies of Geophysical Sciences. The Terms of Reference for the formation of the "meta-society" have been agreed to by all societies. The next steps are being discussed.
 - FAO Global Soil Partnership - Dan Pennock is our representative to Intergovernmental Technical Panel on Soils and has agreed to be our representative to GPS meeting in Rome. Dan will be offering a report on his activities.
 - IUSS – David Burton will be representing the CSSS at the World Congress of Soil Science in South Korea in June, as will Denis Angers.
- f) Committees – Awards Committee (Barbara Cade-Menun, Dan Pennock, and Craig Drury) did not receive any nominations for Fellows or Soil Science in Society Awards this year. Student book are in the process of being awarded. Student travel and presentation awards will be presented at our banquet tomorrow evening. The Rules and By-laws Committee (Frank Larney, David Burton and David Lobb) have been working with Steve Sheppard to produce a revised by-laws document that will be circulated to the membership at the end of the month for a vote by the end of June. The vote will be conducted by email using Survey Monkey and requires 66% response rate. The Survey Monkey tool will send out reminders to those that have not voted until 66% have replied.

David moved to accept the President's report; Dan Pennock seconded; carried.

7. Reports from Committees

a) Awards Committee: Chair: Barbara Cade-Menun; Members: Craig Drury and Dan Pennock

CSSS Fellow Awards: There were no nominations this year

Soil Science for Society Award: There were no nominations this year.

CSSS Honorary Membership: There were no nominations this year.

Student Travel Awards: We had 24 applicants (plus two applicants who applied late and were disqualified), and awarded 12 awards of \$600 each. The names will be announced at the banquet.

Student Presentation Awards: We have 40 students competing for the Bentley Award for best oral presentation, and 23 students competing for the President's Award for best poster. Of these, two students are competing for both the Bentley and President's awards, so this represents presentations by 62 students. There are also several CSSS student members who are presenting, but are not competing for either of the CSSS awards.

Point to note: In the student competitions, 14 are from BC, 4 from AB, 29 from SK, 6 from MB, 7 from ON and 3 from Quebec.

Student Book Awards: Different universities have established different criteria for this award. At some schools, this prize is awarded to the top student in Introductory Soil Science, while at other schools it is awarded to the top undergraduate student majoring in Soil Science. As of May 4, I have received names from UBC, U of A, McGill, U of T and UNBC. U of S and U of M will not be able to get me names until late May, when final marks are available. I have not heard from any other universities. In light of this, the names of Student Book Award Winners will be announced in the newsletter at a later date.

Other discussion: Due to the difficulties in judging the high numbers of student presentations, students may be asked to submit only one presentation (either oral or poster) for judging. In consultation with their

supervisors, they may decide to present more than one paper, but only one presentation will be judged.

b) **Pedology Subcommittee:** presented by Dan Pennock. The Pedology subcommittee met at lunch on May 5, 2014. The key issues stem from AAFC being the primary agency for soil survey work in the past, but that role is over and AAFC will not continue soil survey work. As such, the Pedology subcommittee will have challenges in the future. Legacy data (scanned soil maps) may be unavailable for access within a year. It was proposed that the Soils of Canada site could serve as a repository for the se maps. There will be a cost. The active GIS data based is more sophisticated; staff may no longer work for AAFC. The Subcommittee found all of this very discouraging. It falls to the Pedology Subcommittee and CSSS to maintain these data. Last year at the AGM there was a review of the state of pedological work in Canada. This was hampered because AAFC members cannot lobby the government. We need to figure out how to make the loss of Soil Survey important to the public. The Subcommittee is also talking with CJSS for a special section in the Journal on Advances in Pedology. For the International Year of the Soil in 2015, the Pedology Subcommittee will do a calendar. To join the Subcommittee, contact Angela Bedard-Haughn (secretary).

c) **Report from the Intergovernmental Technical Panel on Soils,** presented by Dan Pennock. See appendix for report. Comment from David Burton: Dan has taken the initiative for leadership on this, and should be thanked.

d) **By-Laws committee:** presented by Frank Larney. Committee Chair: David Burton; Members: Frank Larney and David Lobb.

Update: At our AGM in Winnipeg (July 24, 2013), a motion to hold an electronic vote on the approval of the new by-laws was carried. In September 2013, CSSS was issued a Certificate of Continuance by Corporations Canada which means we successfully transitioned to comply with the new Canada Not-for-Profit Corporations Act. Steve Sheppard provided the CSSS Rules Committee with a draft by-laws document, December 21, 2013. The 2014 Rules Committee have reviewed the document and provided comments.

Next Steps: Once approved by Council the by-laws document is then sent to all members. The by-laws document has to be passed by 2/3 of members before we submit to Corp. Canada. Steve suggests we do this by electronic vote (Survey Monkey). Survey Monkey can select those who don't vote and keep contacting them until they do, so that we pass the 2/3 members threshold. The Canadian Soc. of Agronomy (CSA) has recently went through this exercise (April). The voting took 2 weeks to complete and their ratified by-laws have been filed with Corporations Canada. There is also a "Rules" document which Corp. Canada don't need to see but which will incorporate our old Rules + by-laws that don't make it into the new By-Laws document (it is a much shorter document than our old By-Laws one). Steve suggested that the Rules document only needs approval by Council not the CSSS membership. The meter is running on our By-Laws as they need to be ratified by CSSS members and submitted to Corporations Canada by October 2014. Aim is to have voting on new by-laws completed by June 30, 2014 (i.e. before summer holiday season).

8. **CJSSS Editor's Report (Martin Chantigny):** See separate handout in file. Question from Dan Pennock about financial situation of AIC journals; response is that management is working on keeping them financially solvent, but is getting creative because lower page charges and open access – to attract more authors – increase costs. Comment from Craig Drury: Journals are profitable and high profile, so AIC is maintaining and expanding them. Frank Larney asked if AIC is still asked to sign on with larger publishers. Answer: yes, but AIC is still resisting to maintain control.

9. **Student Representative's Report (Alison Murata).** Student Presentations: 62 students, with 40 oral presentations and 23 poster presentations; 2 students doing both oral and poster presentations. Alison organized a Student Roommate Search: 20 participants, 8 found roommate from list, 6 could not attend or made other arrangements, 6 unknown results. Most users were from American institutions. Student Trivia Night: May 5, Bruno's Bar & Grill; Prizes from MSSS and Western Ag Innovations; Snacks from CSSS. Alison also put together a Banff Attractions Page, showing Nearby restaurants and attractions. She asked CGU to post online, but this did not happen.

10. Conferences:

- a) Current meeting (Frank Larney). 412 attendees, including plenary speakers, exhibitors and sponsors. Registrations by society: CGU 240; CSSS 172; CIG 29. CGU Columbia Ice Field Tour on Sunday had 39 registrants; CSSS soils tour on Thursday (led by D. Pennock and P. Sanborn) had 43 registered. The conference MOU states that "Any losses or profits from the event will be shared in proportion to the registrations for the two organizations" i.e. CGU (59%) and CSSS (41%). Presentations: 3 plenaries (including one CSSS plenary by David Chanasyk), 101 orals and 41 posters. Student presentations were about 46% of the presentations. Frank thanked the session chairs and the conference staff.
- b) 2015 meeting in Montreal, jointly with AQSSS and ISMOM (International Symposium of Interactions of Soil Minerals with Organic Components and Microorganisms). Barbara Cade-Menun spoke about the one meeting held so far with ISMOM representatives (including Joann Whalen, who is also a CSSS member) and AQSSS (represented by Isabelle Royer, also a CSSS member). The meeting will be held July 5-10 in Montreal at the McGill campus downtown. Barbara raised some concerns, chiefly that so far there is no indication from posters or the website that this is a joint meeting of ISMOM, CSSS and AQSSS – it appears that CSSS is merely a sponsor of ISMOM. Planning for the ISMOM meeting is far ahead of anything by AQSSS and CSSS, because ISMOM doesn't meet annually and thus has had a head start relative to CSSS and AQSSS, who had to complete planning for 2014 meetings. CSSS has been asked to provide \$7500, and to assume all financial risk. Concerns raised from members were that if this was an ISMOM meeting that didn't fully integrate with AQSSS and CSSS, why don't AQSSS and CSSS meet separately from ISMOM. Concerns were also raised about the length of the meeting (5 days), and the ability for students to fully participate. There was also some confusion over abstract deadlines – one part of the ISMOM website indicates that abstracts are due Oct. 31, 2014, which would not work well for students for a July meeting. However, elsewhere the deadline is February 28, 2015 – slightly better, but still early for students.
- c) 2016 meeting: it was suggested that it be hosted by UBC or UBC-Okanagan. Maja Krzic will explore possibilities for this. Mehdi Sharifi offered to host the 2017 meetings at Trent University at Peterborough, ON.

11. Resolutions: David Burton moved two resolutions of appreciation: to the organizing committee of the conference, and to the CSSS business office (Steve Sheppard and Barbara Sanipelli) for their help throughout the year. Pieter Groenevelt moved to recognize the passing of David Elrick, inventor of the Guelph Permeameter.

12. New Business: Appointment of financial reviewers: see Treasurer's report (above).

13. New Business from the floor: none

Meeting adjourned at 18:50, 5 May 2014

Submitted by Barbara Cade-Menun, CSSS President-Elect, for Sina Adl, CSSS secretary.

AGENDA
CSSS Annual General Meeting

Monday May 5, 2014

17:30-18:30

Summit room

Banff Park Lodge

Banff, AB

- 1) Call to order (D. Burton)
- 2) Approval of agenda
- 3) Minutes from previous AGM (July 24, 2013, Winnipeg, MB)
- 4) Secretary's Report (S. Adl)
 - a. Teleconferences, motions
 - b. Elections Report
- 5) Treasurer's Report (K. Watson)
- 6) President's Report (D. Burton)
 - a. Council Membership
 - b. Society Membership
 - c. Council Business
 - d. Committees (Awards, Rules, Elections)
 - e. WCSS
- 7) Reports from Committees
 - a. Awards Committee (B. Cade-Menun)
 - b. Pedology Sub-committee (D. Pennock)
 - c. Rules Committee (F. Larney)
- 8) CJSS Editor-In-Chief's Report (M. Chantigny)
- 9) Graduate Student Representative's Report (A. Murata)
- 10) CSSS Annual Meetings
 - a. Current (F. Larney)
 - b. 2015 – Montreal, June 5–10, 2015 with ISMOM (J. Whalen)
 - c. 2016 – Proposals welcome
 - d. 2017 – Proposals welcome
 - e. January 2019 – with SSSA?
- 11) Resolutions of appreciation
- 12) New business
 - a. Appointment of financial reviewers (K. Watson)
 - b. 2015 Year of the Soil
- 13) New business from the floor
- 14) Adjourn

Appendix

Canadian Society of Soil Science Treasurers' Report for 2013

Kent Watson
Canadian Society of Soil Science Annual General Meeting, May 5 – 7, 2014
Banff Alberta

Financial Reports for 2013

The CSSS 2013 income expense statement shows the society continues to be very healthy financially, mainly as a result of an unprecedented level of income from higher than anticipated revenue for our Wood Gundy Investment Accounts.

CSSS Operating Funds Income and Expenses

Total income in 2013 was much more than budgeted (Table 1) as a result of one unanticipated income source. The Wood Gundy Investments generated \$18,677 in revenue, a slight increase over last year. Expenses in 2013 were close to budget publication (Table 1). The 2013 Winnipeg conference did not generate any revenue for the society in 2013. An unusual event occurred in 2013. The CSSS loaned the MSSS \$10,000 as start-up costs for the Winnipeg conference (This is not unusual). This appears as "Conference Start up Loan under expenses. The \$81,071 under Other Income was conference fees collected by the CSSS business Office. Conference fees collected \$71,071 less the \$10000 advance was paid to the MSSS. There was an additional \$60.00 in other Operating expenses that brought the Operating Expenses total to \$71,131.

CSSS Balance Sheet for Trust and Operating Accounts

Equity in the CSSS Trust Fund increased again in 2013 to its highest level since 2009. The trust fund increased in value from \$334,877 from December 31, 2012 to \$353,555 by December 31 2013, an increase of \$18,677. A number of accounts became due during 2013 and the proceeds were placed into Mutual Funds. As of December 2013, the Trust fund held approximately 39% in income investments, approximately 17% of its assets in equity funds and approximately 44% in mutual funds. The majority of the Trust Fund is held as a series of different types of bonds with interest rates ranging between 4.16% and 5.53% and staggered maturity dates from September 2011 through December 2020.

The combination of funds in the CSSS savings account and term deposits provides a healthy buffer in case of large and unanticipated CSSS expenses. The CSSS remains financially healthy. (Note that the Wood Gundy Fund is a trust fund and is to be held as such into the future. This fund generates revenue that is used, when need be, to offset the student awards).

Budget Proposed for 2015

There are no major changes anticipated for the 2015 financial year (Table 1). An expense loan for \$1000.00 to the organizers of the 2015 conference in Montreal has been included. This loan is to be paid back and is included as an income item to offset the loan. We have made these loans in the past but they have never shown as a line item in the budget. The term deposits in the operating accounts will increase interest earnings. Membership revenue is expected to remain at levels similar to 2013. Potential conference revenues from the 2014 meeting in Alberta are difficult to forecast and has been estimated at \$2000 to balance the proposed budget.

Currently, there are no special projects anticipated for the Trust Fund. However, CSSS certainly is in a financial position to fund a special project if an appropriate initiative is identified.

The small surplus forecast for 2015 will not create any financial problems for CSSS.

Table 1 also presents the historical balance sheets for 2011, 2012 and 2013.

Table 2 is the Balance sheet from Jan 1, 2013 to Dec 31, 2013. Table 3 is the Income statement from Jan 1, 2013 to Dec 31, 2013.

Table 1 Income and Expenses for 2013 Budget and Actual and Proposed 2015 Budget

Table 1. CSSS Proposed and Historic Budgets plus Historical Income and Expenditures

	2011 Actual	2012 Actual	2013 Actual	Approved 2012 Budget	Approved 2013 Budget	Approved 2014 Budget	Proposed 2015 Budget
Income							
Membership and Publication Fees	\$28,244	\$17,900	\$23,771	\$24,000	\$26,000	24,000.00	24,000.00
Conference Income	\$17,969	\$12,630	\$0	\$0	\$0	2,000.00	2,000.00
Income from Trust Received	\$5,838	\$18,376	\$18,678	\$7,000	\$5,500	7,000.00	7,000.00
Other Income	\$135	\$475	\$81,071	\$0	\$0	300.00	10,000.00
Charitable Donations	\$80	\$25	\$711	\$200	\$100	50.00	50.00
Interest Earnings on Chequing and Savings Accounts	\$1,121	\$2,080	\$1,872	\$800	\$1,200	1,500.00	1,800.00
Royalties		\$663	\$1,416			600.00	600.00
BNY Traust & CNH Wire in Capital C		\$2,472	\$3,319			2,472.00	2,472.00
Transfers from Trust and Retained Publications Earnings	\$20,000	\$0	\$0	\$0	\$0	0.00	0.00
Total Income	\$73,387	\$54,620	\$130,837	\$32,000	\$32,800	37,922.00	47,922.00
Expenses							
Operating Expenses							
Office Contract/Expenses	\$6,737	\$6,988	\$8,949	\$8,000	\$7,500	7,500.00	7,500.00
Newsletter/Proceedings	\$2,069	\$1,810	\$1,630	\$3,000	\$3,000	2,500.00	2,000.00
AGM / Student Reception	\$11,533	\$0	\$0	\$1,000	\$1,000	1,000.00	1,000.00
Council Travel	\$300	\$425	\$1,979	\$1,000	\$1,000	1,000.00	2,500.00
Conference Startup Loan			\$10,000				10,000.00
AIC Dues	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	1,000.00	1,000.00
IUSS dues	\$1,480	\$1,451	\$1,886	\$1,600	\$1,600	1,600.00	1,800.00
Other Operating Expenses	\$174	\$326	\$71,131	\$500	\$500	500.00	500.00
CSSS and Soils of Canada websites	\$0	\$2,461	\$4,692	\$1,500	\$1,500	3,000.00	3,000.00
Digital Financial Records	\$0	\$628	\$0		\$0	0.00	0.00
Postage		\$1,949	\$1,673			2,000.00	1,800.00
Bank Service Charges		\$29	\$5			30.00	30.00
Receiver General	\$0	\$1,308	\$30	\$500	\$0	0.00	30.00
Total Operating Expenses	\$23,292	\$18,373	\$102,975	\$18,100	\$17,100	20,130.00	31,160.00
Publications Fees Paid (CJSS, CJPS, CJAS, Agri-week)	\$4,388	\$4,442	\$3,334	\$6,000	\$6,000	5,500.00	5,000.00
Expenses Payable by Bentley and Publications Trust							
- Bentley Speaking Award	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	1,000.00	1,000.00
- President's Poster Award	\$1,000	\$1,400	\$1,000	\$1,000	\$1,000	1,000.00	1,000.00
- Student Travel Award	\$6,000	\$6,600	\$7,200	\$6,000	\$7,200	7,200.00	7,200.00
- CSSS Conference Travel Award	\$0	\$0	\$0	\$0	\$0		
- Undergraduate Book Award	\$525	\$716	\$633	\$1,000	\$1,000	1,000.00	1,000.00
- NSERC Women in Soil Science (5000 for 5 Yrs)		\$2,000	\$1,000	\$1,000	\$1,000	1,000.00	1,000.00
- N. American Forest Conference (1000 every 5Yrs)			\$1,000	\$1,000	\$0	1,000.00	0.00
- Special Trust Fund Projects (CSSS Journal?)	\$4,500	\$1,194	\$0	\$0	\$0	0.00	
- Member travel to International Conference							4,000.00
Total Expenses Payable by Trust	\$13,025	\$12,910	\$10,833	\$11,000	\$11,200	12,200.00	11,200.00
Total Expenses	\$40,705	\$35,724	\$117,142	\$35,100	\$34,300	37,830.00	47,360.00
Net Income Over Expenses/(Loss)	\$32,682	\$18,896	\$13,695	-\$3,100	-\$1,500	92.00	562.00

Table 2 Balance Sheet Jan 1 to Dec 31, 2013

**CSSS
Balance Sheet As at 31/12/2013**

ASSET

Current Assets		
CIBC Wood Gundy (Cash)	0.00	
CIBC Wood Gundy Income Inve...	137,415.78	
CIBC Wood Gundy Equities	60,604.40	
CIBC Wood Gundy Mutual Funds	155,535.61	
CIBC Wood Gundy Total Asset		353,555.79
Sunova Credit Union Chequing	3,993.99	
Sunova Credit Union Savings	35,128.29	
Sunova Credit Union Petty Cash	1,179.65	
Sunova Credit Union Surplus S...	314.18	
Sunova Credit Union Common ...	805.00	
Sunova Credit Union Accounts T...		41,421.11
Credit Union Term TLT1 #2 36 ...	21,178.46	
Credit Union Term TLT2 #1 84 ...	21,426.49	
Sunova Credit Union Term Total		42,604.95
Funds Payable to Operating		0.00
Accounts Receivable	0.00	
Total Receivable		0.00
Total Current Assets		437,581.85
TOTAL ASSET		437,581.85

LIABILITY

Current Liabilities		
Accounts Payable		0.00
Suvona CU Uncashed Cheques		0.00
Funds Payable to Operating		0.00
Total Current Liabilities		0.00
TOTAL LIABILITY		0.00

EQUITY

Owners Equity		
Retained Earnings - Previous Year	423,887.11	
Current Earnings	13,694.74	
Total Owners Equity	437,581.85	
TOTAL EQUITY		437,581.85
LIABILITIES AND EQUITY		437,581.85

CSSS
Income Statement 01/01/2013 to 31/12/2013

REVENUE

Change in Assets CIBC Wood Gundy		
CIBC Wood Gundy (Cash)		0.00
CIBC Wood Gundy Income Investments		4,655.32
CIBC Wood Gundy Equities		10,237.32
CIBC Wood Gundy Mutual Funds		3,785.20
Total Change Assets CIBC Wood Gundy		18,677.84

Revenue Sunova Credit Union		
Sunova Credit Union Chequing	0.00	
Sunova Credit Union Savings	521.81	
Sunova Credit Union Surplus Shares	28.35	
Sunova Credit Union Commin Shares	0.00	
Sunova Credit Union Accounts Total		550.16
Credit Union Term TLT1 #2 36 mo	596.87	
Credit Union Term TLT2 #1 84 mo	724.57	
Sunova Credit Union Term Deposits		1,321.44
Total Revenue Sunova Credit Union		1,871.60

Other Revenue		
Membership & Journal - Cheque	4,167.05	
Membership & Journal - Online	18,126.45	
Active Network Fees	1,477.17	
Total Membership Revenue		23,770.67
Conference Revenue		81,070.87
Royalties		1,415.51
Charitable Donations		711.00
Other Income		0.00
CNH Wire In Capital C		519.72
BNY Trust		2,800.00
Total Other Revenue		110,287.77

TOTAL REVENUE 130,837.21

EXPENSE

Expenses		
Office Contract/Expenses	8,265.44	
T-D Visa A&A	683.98	
Newsletter/Proceedings	1,629.50	
AGM/Student Reception	0.00	
Conference Fees to Host Orgaination	71,070.71	
Council Travel	1,978.76	
Conference Startup Loan	10,000.00	
AIC Dues	1,000.00	
AIC Subscription	3,334.01	
IUSS Dues	1,886.06	
Other Operating Exxpenses	60.31	
CSSS and Soils of Canada Websites	4,692.49	
Digital Financial Records	0.00	
Postage	1,672.90	
Bank Service Charges	5.00	
Receiver General	30.00	
Expenses Total		106,309.16
Publication Fees (CJSS, Agri-week)		0.00
Operating Expenses Total		106,309.16

Payed by Bently & Publication Trust
 Bently Speaking Award 1,000.00

Printed On: 07/04/2014

CSSS
Income Statement 01/01/2013 to 31/12/2013

President's Poster Award	1,000.00	
Student's Travel Award	7,200.00	
CSSS Conference Travel Award	0.00	
Undergraduate Book Award	633.31	
Awards Total		9,833.31
NSERC Women in Soils (5000 for 5ry)	1,000.00	
N Am. For Conf. (1000 every 5yrs)	0.00	
Special Trust Fund Projects	0.00	
Total Projects Paid by Trust		1,000.00
Total Expenses		10,833.31
TOTAL EXPENSE		117,142.47
NET INCOME		13,894.74

Printed On: 07/04/2014

CSSS-MSSS-CSAFM Annual Conference Winnipeg, MB July 22-25, 2013 Organizing Committee Final Report (December 18, 2013)

Final Stats

In total, attendance was excellent, with 272 soil scientists and other conference, workshop and tour participants (including 91 students) shared 103 oral presentations (including 43 student presentations) and 92 posters (including 45 student posters).

Preliminary Financial Report

- The latest estimate of income and expenses is \$96,667 income, with \$71,857 in expenses, resulting in \$24,800 net income (see summary attached). The main reasons for generating more income than expected was the unexpectedly large attendance (in spite of severe reductions in AAFC participation) and sponsorship support. One concern was that the CLRN workshop lost \$843; so this workshop, which is related to but not part of the CSSS workshop, needs to be watched more carefully.
- Net proceeds from the conference will be shared equally between MSSS and CSSS, since these two organizations took the risk and therefore will share the reward; CSAFM had declined financial partnership early in this process.
- Acknowledgements for sponsors – Marla and Don will send out a letter of thanks, along with a short report on the conference.

Feedback from Survey of Participants

Generally, feedback supplied by email through SurveyMonkey was positive, with an overall rating of "strongly satisfied" (please refer to attached report). Some minor suggestions for improvement include displaying the poster numbers for better way-finding and providing complimentary wi-fi service (perhaps this charge could be built right into the registration fee, if necessary)

Advice for Organizing the Next Conference

Notable successes:

- collaboration among all members of the organizing committee and the convenors for the special sessions and workshops was outstanding, resulting in a relatively large number of conference participants, including a substantial participation from American soil scientists
- including grad students on the organizing committee was very successful and they organized an excellent grad student program that encouraged mixing between groups
- working the registration process through Barbara Sanipelli and Steve Sheppard at the CSSS registrar's office and through the CSSS bank account was an extremely valuable service
- hosting the meeting July 22-25 and downtown, close to The Forks worked out very well, allowing for lots of opportunities for social networking outside of the formal program
- sponsorship support was extraordinarily large, which contributed substantially to the financial success
- the hard-copy, coil-bound program, including the agendas and all the abstracts seemed to be useful, so continue to print a program for participants (see program excerpts attached)
- the weekly agenda, with the main technical sessions in mid week, tours and workshops on Monday or Thursday, worked well
- especially when engaging several organizations in the conference, continue to encourage inter-disciplinary participation in the sessions, rather than organization-specific sessions
- good to have back up AV equipment for the oral sessions, including laptops and projectors
- the combination of digital clock radios for the speaker and chair, plus yellow and red cards for timekeeping worked well for keeping the concurrent sessions truly concurrent
- restricting oral presentations to one presentation per speaker was a good idea (we recommended posters for additional presentations)
- scheduling all the grad students early in the oral program for judging was a challenge, but manageable.
- co-locating orals, posters and breaks in close proximity was good, as was allowing some large breaks for networking and poster viewing

Suggestions for improvement:

- Sorting out the role of AAFC at this conference is a challenge going forward, including not only participation in the regular conference, but also in the CLRN workshop
- The CLRN workshop should be managed towards greater financial self-sufficiency.
- Could consider a part of the conference (eg. the plenary session?) available over the web, with an appropriate registration fee.

CSSS/MSSS/CSAFM Conference - total expenses and income (as estimated Dec. 19, 2013)

Conference Expenses

Guest Speakers

April Leytem	hotel	\$346.21
	flight	\$1,226.29
	meals	\$15.63
Satish Gupta	hotel	\$703.72
	flight	\$740.41
Henry Janzen	hotel	\$537.79
	flight	
Phil Haygarth	hotel	\$0.00
	flight	\$3,278.89
Speaker gifts		\$240.00

Registration

Barbara Sanipelli	hotel	\$170.28
	mileage	\$111.60
CSSS registrar services		\$1,401.75
registration supplies		\$128.55
Programs		\$1,199.60

Conference Room costs

hotel - room rental	\$5,591.25
hotel - meals	\$42,518.40
poster boards	\$2,506.00
AV (hotel)	\$3,971.31
AV (UofM)	\$214.13
CSSS Board Meeting	\$319.32
internet	\$47.46

Tours

Watershed Tour	bus	\$1,260.00
	lunch	\$750.00
	program, snacks, etc	\$466.01
GHG Workshop	bus	\$392.70
	lunch	\$271.20
	snacks	\$10.25
	room rental	\$267.00
Hermetic Code Tour		\$567.00
Women in Science Luncheon		\$500.00

CLRN

	\$1,562.88
AGGP Workshop	\$405.56
Decagon Workshop	\$145.49

Total Expenses

\$71,866.68

Conference Income

total cheques, cash, online to CSSS	\$81,070.71
add'l income to MSSS (CLRN reg fee)	\$40.00
add'l income to MSSS (reimbursement for bounced cheque)	\$5.00
Sponsorships	\$15,000.00
AGGP Workshop exp reimbursed	\$405.56
Decagon Workshop exp reimbursed	\$145.49

Total Income

\$96,666.76

to be paid to MSSS as they incurred the cost of the board meeting

to be paid to CSSS as they incurred the cost of bank fee

Net Revenue (Income-Expenses)

\$24,800.08

CSSS Share after Adjustments:

\$12,400.04 (half of conference net revenue)
\$5.00 (plus \$5 bank fee CSSS incurred dealing with bounced cheque)
-\$319.32 (less CSSS board meeting costs)
<u>\$12,085.72</u>

MSSS Share after Adjustments:

\$12,400.04 (half of conference net revenue)
-\$5.00 (less \$5 bank fee CSSS incurred dealing with bounced cheque)
\$319.32 (plus reimbursement of CSSS board meeting costs)
<u>\$12,714.36</u>

Appendix: Report on Second Plenary meeting of the Intergovernmental Technical Panel on Soils (ITPS)

Rome, Italy April 7-11 2014

Prepared by Dr. Dan Pennock, Canadian representative to the ITPS

April 23, 2014

The major duty of the ITPS is to provide scientific and technical advice on global soil issues to the recently formed Global Soil Partnership (GSP). The work of the ITPS is facilitated by a secretariat provided by the Food and Agriculture Organization (FAO) of the UN, and meets at FAO Headquarters in Rome. The work of the panel during the week focused on several major tasks that had been assigned to the panel by the GSP.

Support for the five pillars of the GSP

The five pillars that were adopted by the GSP are:

- 1] to promote sustainable management of soil resources for soil protection, conservation and sustainable productivity;
- 2] to encourage investment, technical cooperation, policy, education awareness and extension in soils;
- 3] to promote targeted soil research and development focusing on identified gaps and priorities and synergies with related productive, environmental and social development actions;
- 4] to enhance the quantity and quality of soil data and information: data collection (generation), analysis, validation, reporting, monitoring and integration with other disciplines;
- 5] harmonization of methods, measurements and indicators for the sustainable management and protection of soil resources.

In each case the role of the ITPS is to review and possibly endorse plans of actions to address each pillar that were developed by individual working groups of non-ITPS members. The report on pillar 4 (global soil information system) had been previously endorsed at the July 2013 meeting, and most of the time in the 2014 meeting was spent on reviewing the remaining four pillars.

For each pillar the chair of the working group was present at the meeting and presented the plan of action developed for the pillar. The ITPS members commented extensively on each pillar, and the chair then revised the pillar (in consultation with other working group members) in accordance with the input received. After revision the plans of action for pillars 1, 2, and 5 were endorsed by the ITPS. A modified plan of action was endorsed for pillar 3, and a subgroup was struck to finalize this plan of action prior to the GSP Plenary in July 2014.

All the plans of action will be circulated to GSP members (which includes the Government of Canada and the Canadian Society of Soil Science) prior to the GSP plenary, and I will not repeat the content here.

The process of forming the working groups for each pillar was somewhat *ad hoc*, and both the US representative and myself objected to the lack of North American representation on the working groups. We did suggest names for inclusion in the working group for the revised pillar 3.

Each plan of action includes a series of specific recommendations that will be reviewed by the members of the GSP at the July 2015 plenary meeting.

Development of Regional Soil Partnerships

Once the plans of action have been adopted by the GSP, much of the actual work required to accomplish them will be done by Regional Soil Partnerships, composed of all GSP members in the FAO-designated regions. According to the GSP website, "The RSPs should provide guidance on regional goals/ priorities and the required implementation mechanisms and should regularly review progress in reaching common objectives and targets. In particular, RSPs should facilitate links with national and local soil management programs and activities with a view to strengthening work on soils and to develop synergies with other relevant initiatives and activities."

The North American region consists of Canada and the USA, and to date there has been no movement towards officially forming a Regional Soil Partnership. Given the strong linkages between the USDA and AAFC, and the SSSA and the CSSS it should be relatively easy (compared to say the Middle East) to form this partnership. Dr. Jon Hempel (USDA and USA representative to the ITPS) is currently setting up a conference call to discuss the first stages of this process. Normally the FAO regional offices would play a major role in setting up these partnerships, but the FAO has a very minor presence in North America.

Revisions to the World Soil Charter

The original World Soil Charter was adopted by the FAO in 1983, and a review conducted by the ITPS last year determined that it required considerable revision and renewal. A working group of ITPS members was formed, and I undertook to complete a first draft of the new World Soil Charter. This was reviewed and revised by the working group, and further input was received at the second ITPS plenary. Following the incorporation of the revisions into the document it was endorsed by the ITPS.

The revised charter will now go to the GSP plenary for review and possible endorsement. After the GSP review it will be reviewed through the full FAO processes, with a view for adoption of the new Charter in the International Year of the Soil 2015.

State of the World Soil Resources Report

At the 2013 ITPS plenary the panel decided to produce a State of the World Soil Resources report for publication in 2015. An editorial board was formed, and met for the first time in February 2014 (I serve as the North American representative). The goal for the State of the World Soil Resources report is to produce an authoritative statement on the current state of the global soil resource and trends for the future, similar to the well regarded IPCC reports.

The ITPS plenary endorsed the structure of the report, and approved both the managing editor (Dr. Freddy Nachtergaele) and nine proposed lead coordinating authors (three for each major section of the report). After submission of the content for the report, the editorial Board will produce a section on recommendations for policy makers. This section will be submitted to the GSP plenary in 2015 for review and possible endorsement.

An important component of the State of the World Soil Resources report is a section on regional syntheses of threats to soil functions (e.g. soil carbon change, erosion, nutrient imbalance). The North American region consists of the US and Canada only, and AAFC has agreed to work with the appropriate US agency, the NRCS National Soil Survey Center, to produce maps using the data from the Agri-Environmental indicators process. The US representative to the ITPS, Dr. Jon Hempel, is the director of the US National Soil Survey center, and has contacted Scott Smith of AAFC to initiate this process.

Preparations for the International Year of Soils 2015

The UN has designated 2015 as the International Year of Soils and all members were encouraged to plan high visibility events around this year. The ITPS/GSP plans on releasing the State of the World Soil Resource report in this year as well as the revised world Soil Charter. The national societies are especially encouraged to highlight soils during this year.

Looking ahead, 2016 is the International year of Pulses, and Canada is expected to have a strong presence in planning for this year as well. It may be desirable for the CSSS to link with Pulse Canada to develop complimentary programs for 2015 and 2016.

Appendix:

Canadian Journal of Soil Science
Editor-in-Chief Report
Martin Chantigny
May 5, 2014

I would like to start this report by gratefully acknowledging our retiring Editor-in-Chief, Dr. Joann Whalen, for her leadership and continuing service as a special issue Editor, then as one of the three Editors in 2012, and Editor-in-Chief in 2013. She was particularly instrumental in implementing some initiatives described below to increase public awareness of CJSS content and attract more scientists to publish high-quality research. The three editors for 2014 are myself, Dr. Francis Zvomuya and Dr. Xueming Yang. I sincerely appreciate their commitment in handling regular submissions. I also want to mention the hard work by Dr. Marie Boehm, our Special Issues Editor, who is responsible for the special sections and special issues that highlight emerging and hot topics of interest to our readers.

We acknowledge the commitment of two retiring Associate Editors: Dr. Lito Arocena and Dr. Xueming Yang, who served for six years. Dr Yang is now taking over as one of the three Editors. Several Associate Editors renewed their commitment to our journal for a second term, and we thank them for their continued service: Dr. Nicolas Bélanger, Dr. Richard Engel, Dr. Claudia Goyer, Dr. Newton Lupwayi, Dr. Paul Sanborn, and Dr. Noura Ziadi.

We would like to acknowledge our Associate Editors for all their hard work in the past year in soliciting reviews and making decisions about the suitability of manuscripts for publication. Your work is the cornerstone ensuring that only high-quality research is published in CJSS. This year, we welcome a new Assistant Editor, Dr. Roger Cue (McGill University), in replacement of Dr. Brian Allen who retired, and two new Associate Editors, Dr. Valérie Viaud (INRA, France), and Dr. David Pelster (International Livestock Research Institute, Kenya). Thank you for your willingness to serve the CJSS.

In the Journals Office, we have constant support from Tim Fenton and Laurie Scott from the moment manuscripts are submitted through to the typesetting and publication stages. They make an important contribution to the success of our journal. Thank you for your priceless support in manuscript management.

The CJSS Editorial Board for 2014 is:

Editor-in-Chief: Martin Chantigny (3 year term)
Editor: Francis Zvomuya (3 year term)
Editor: Xueming Yang (3 year term)
Special Issues Editor: Marie Boehm (3 year term)
Assistant Editor: Roger Cue (3 year term)

Associate Editors for 2014:

Nate Basiliko	Angela Bedard-Haughn	Nicolas Belanger
Jean-Philippe Bellenger	David Burton	Jean Caron
Myles Dyck	Richard Engel	Claudia Goyer
Richard Heck	Bobbi Helgason	Newton Lupwayi
Yong Sik Ok	David Pelster	Paul Sanborn
Bing Si	Steve Siciliano	Myrna Simpson
Mario Tenuta	Valérie Viaud	Claudia Wagner-Riddle
Noura Ziadi		

Special Issues/Sections

Special Issues in progress/proposed:

1. Long-term field sites: past, present and future importance (Guest Editors: Craig Drury, Dan Reynolds and Jeff Schoenau – 15 Submissions).
2. Sustainable management of cow pastures: case studies in the Maritimes and New England (Guest Editors: Sina Adl, Ralf Martin and Deborah Neher – number of submissions to be determined)

3. Discussions initiated on May 1st: collaboration with ISMOM for a special issue arising from the 2015 meeting in Montreal (Guest Editor: Jean-Philippe Bellenger et al.).
4. Discussions initiated on May 3rd: special issue on the outcome from AGGP; content to be clarified at the next CSSS meeting in July 2015 in Montreal; deadline for submissions scheduled for January 2016 (Guest Editor: Brian Amiro et al.).
5. Discussions underway for Special section entitled "Advances in Pedology" to be added to the existing list for regular issues. (Leader: Dan Pennock).

Journal Status

We are on our way to processing the manuscripts that were submitted to CJSS in 2013. Of the 125 manuscripts received in 2013, a final decision has already been made on 108 manuscripts. We accepted 35% of those manuscripts, with 60% rejected and 5% withdrawn. There were 79 manuscripts submitted from 19 countries outside of Canada in 2013 (i.e., 63%), which is similar to the percentage of papers (57%) submitted from outside of Canada in 2012. However, the proportion of manuscripts submitted from abroad has been steadily increasing for the last five years (by 3-6% per year).

The average time for authors of regular papers to be contacted about the status of their paper that would ultimately be accepted was 73 days in 2013, which was shorter than the 81 days for papers submitted in 2011 and similar to the 72 days in 2012. Authors of rejected papers were notified within 43 days in 2013, versus 59 days in 2011 and 44 days in 2012. The average time to reach a final decision for the regular issue papers in 2013 was 180 days for accepted papers and 51 days for rejected papers, which compares with the 189 and 48 days in 2012, respectively. Here we thus see a stabilization of turnover times since implementation of ScholarOne as our manuscript management system.

Thus far in 2014, we have received 37 submissions (39 less 2 duplicate submissions), which include 34 regular papers, 2 short communications and 1 special issue paper. Those submissions come from Canada (33%) and 12 other countries. Most of the foreign submissions come from China (31%). Other countries where submissions originate are: Botswana, Congo, France, India, Iran, Nepal, Nigeria, Pakistan, Russian Federation, Saudi Arabia, United States.

Journal Impact Factor - CJSS

	2013	2012	2011
Total citations	Metrics	2158	2407
Journal Impact Factor	not yet	0.912	0.821
Five-year Impact Factor	available	1.059	1.212
Immediacy Index	for 2013	0.136	0.481
Rank in category (by Journal Impact Factor)	---	23 th of 34 journals in Soil Science	24 th of 33 journals in Soil Science

Changes to editorial functioning and new AIC-driven initiatives to increase CJSS visibility and attraction

Dr. Drury initiated a major restructuring of the CJSS Editorial Board so that we now have three Editors for our journal instead of one. This, in combination with our move from Osprey to ScholarOne as the manuscript management system helped in substantially reducing the turn-around time for manuscript evaluation and reply to the authors. And this is still decreasing.

Even though our impact factor is not progressing a lot (around 1.1-1.2), we maintain our ranking among recognized peer-reviewed journals in soil science and environment (23rd/34 journals). However, a series of new initiatives were implemented by AIC and CJSS Editors to make our journal more attractive.

One of the ways that publicity is generated on an article is by including a synopsis in the weekly report of the Science Media Centre of Canada, which is sent to regional, national and international media on behalf of the Canadian research sector. All CJSS articles chosen for public release are made Open Access immediately. Starting with volume 93 (2013), the Editors select three to four articles per year that are deemed of broad interest to the soil science community and general public. The content of these articles is then advertised

Articles published in the May 2013, August 2013, and February 2014 issues of CJSS were selected for wider publicity. They were:

Impact of climate change scenarios on Canadian agroclimatic indices by Budong Qian, Reinder De Jong, Sam Gameda, Ted Huffman, Denise Neilsen, Raymond Desjardins, Hong Wang, and Brian McConkey. Canadian Journal of Soil Science, 2013, 93(2): 243-259, 10.4141/cjss2012-053.

Shifts in soil microbial community biomass and resource utilization along a Canadian glacier chronosequence by Aria S. Hahn and Sylvie A. Quideau. Canadian Journal of Soil Science, 2013, 93(3): 305-318, 10.4141/cjss2012-133.

*Energy and greenhouse gas intensity of corn (*Zea mays* L.) production in Ontario: A regional assessment* by Susantha Jayasundara, Claudia Wagner-Riddle, Goretty Dias, and Kumudinie A. Kariyapperuma. Canadian Journal of Soil Science, 2014, 94(1): 77-95, 10.4141/cjss2013-044.

Regular publication fees were reduced by more than 50% and are now \$30 per page for CSSS members and \$90 per page for non-members.

Authors may now pay \$750, in addition to regular publication fees, to have their paper immediate Open Access upon publishing. However, all articles published in CJSS are automatically made Open Access at no additional cost after a year of publication, which may be a good incentive to publish in CJSS. Finally, all review papers are made immediate open access at no cost to the author(s).

In addition to current and archived issues of CJSS, we now have access to PDF versions of "e-first" (copy edited) and "Just accepted" (prior to copy editing) manuscripts, by visiting CJSS home page at <http://pubs.aic.ca/journal/cjss>. On the same page, it is now also possible to register to email alerts, which list "just-accepted" manuscripts with hyperlinks to the uncorrected PDF files. These new features make accepted manuscripts immediately available to the scientific audience.

We believe that these initiatives will boost interest for Canadian researchers to choose CJSS as their preferred medium to publish results, and to soil scientists in general to select CJSS among their preferred resources to seek high-quality references.

Submitted by:
Martin Chantigny (CJSS Editor-in-Chief)